

AGENDA

Meeting: Westbury Area Board
Place: Sixth Form Block, Matravers School, Springfield Rd, Westbury, BA13 3QH
Date: Wednesday 19 June 2024
Time: 7.15 pm

Including the Parishes of: Bratton, Dilton Marsh, Edington, Heywood, Westbury.

The Area Board welcomes and invites contributions from members of the public.

The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

An informal networking session will take place ahead of the meeting to discuss the JSNA which will run from 6.30pm to 7.15pm.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Ben Fielding - Senior Democratic Services Officer. Direct line 01225 718656 or email benjamin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Gordon King, Westbury East
Cllr Carole King, Westbury North
Cllr Matthew Dean, Westbury West
Cllr Suzanne Wickham, Ethandune

Recording and Broadcasting Information

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Public Participation

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

Area Board Officers

Strategic Engagement & Partnerships Manager (SEPM) –

Graeme.Morrison@wiltshire.gov.uk

Area Board Delivery Officer – Karlene.Jammeh@wiltshire.gov.uk

Democratic Services Officer – Benjamin.fielding@wiltshire.gov.uk

Items to be considered	Time
<p>1. Election of the Chairman (<i>Pages 1 - 2</i>)</p> <p>To elect the Chairman of the Westbury Area Board for the forthcoming year.</p> <p>2. Election of the Vice-Chairman</p> <p>To elect the Vice-Chairman of Westbury Area Board for the forthcoming year.</p> <p>3. Apologies for Absence</p> <p>To receive any apologies for absence.</p> <p>4. Minutes (<i>Pages 3 - 60</i>)</p> <p>To confirm the minutes of the meeting held on 15 February 2024.</p> <p>5. Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p> <p>6. Chairman's Announcements and Information Items (<i>Pages 61 - 76</i>)</p> <p>The Chairman will give an update on outcomes and actions arising from previous meetings of the Area Board.</p> <p>In addition, the Board is asked to note the following items:</p> <ul style="list-style-type: none"> • Local Nature Recovery Strategy Engagement • Age UK Briefing Note 	<p>7.15pm</p>
<p>7. Partner and Community Updates (<i>Pages 77 - 114</i>)</p> <p>To receive any verbal updates from representatives, including:</p> <ul style="list-style-type: none"> • Wiltshire Police • BSW Together • Community First • Healthwatch Wiltshire • Town and Parish Councils Nominated Representatives 	<p>7.25pm</p>
<p>8. Area Board End of Year Report and Outside Bodies (<i>Pages 115 - 128</i>)</p> <p style="text-align: center;">Part I – Looking Back</p> <p>To receive the Area Board End of Year Report as well as to report</p>	<p>7.50pm</p>

on progress made in addressing the Area Board priorities selected for 2023/24:

- Combatting Social Isolation and Loneliness – Cllr Gordon King
- Wellbeing for Young People and Positive Activities – Cllr Carole King
- Local Environmental Action – Cllr Matt Dean
- Child Poverty – Cllr Suzanne Wickham

Part II – Looking Forward

- To highlight potential priorities for the Area Board to consider for 2024/25.
- To appoint Members as Lead representatives to Outside Bodies and any new Non-Priority Working Groups as set out at Appendix A;
To appoint a Lead representative to the LHFIG (listed on Appendix A) and to note the Terms of Reference as set out in Appendix B.

9. **Area Board Funding** (Pages 129 - 134)

8.10pm

To note the remaining budgets and to consider any applications for funding, as detailed in the attached report and summarised below:

Remaining Budgets:

Community Area Grant	Older & Vulnerable	Young People
£15,716.00	£7,700.00	£12,892.00

Area Board Initiatives:

Ref/Link	Grant Details	Amount Requested
ABG1572	Westbury Area Board - Dementia Friendly Westbury	£500

Community Area Grants:

Ref/Link	Grant Details	Amount Requested
ABG1480	West Wilts Ramblers Work Party - West Wilts Ramblers Work Party Equipment	£678.80
ABG1559	Westbury Shed - Westbury Workshop facility repair and upgrade	£1,030.00
ABG1561	Westbury Youth FC - Westbury Youth FC equipment and facilities improvement	£2,400.00

ABG1822	Bratton Recreation Ground Management Committee - Bratton Recreation Ground Improvements 2024	£574
ABG1826	Westbury Heritage Society - Westbury Museum New Scanner	£500.00

Older & Vulnerable Grants:

Ref/Link	Grant Details	Amount Requested
ABG1672	Crosspoint Westbury - Improving mental health and resilience	£5,000.00

Young People Grants:

Ref/Link	Grant Details	Amount Requested
ABG1320	Leigh Park Community Centre - School holiday workshops	£5,000.00
ABG1786	Westbury Youth Club - Westbury youth club core costs	£4,132.20

Further information on the Area Board Grant system can be found [here](#).

10. **Local Highways and Footpath Improvement Group (LHFIG)**
(Pages 135 - 152)

8.55pm

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 9 May 2024, as set out in the attached report.

Further information on the LHFIG process can be found [here](#).

11. **Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

12. **Future Meeting Dates**

9.00pm

The next meeting of the Westbury Area Board will take place on 2 October 2024.

Extract from Part 3 of the Constitution: Appointment of Chairmen and Vice-Chairmen of Area Boards

4.9 The chairman and vice-chairman of an area board will be appointed at the first meeting of an area board, which takes place after the annual meeting of the Council, by the unitary councillors on each area board, except in an election year where after the first meeting of Full Council a special meeting of each area board will take place to appoint a chairman and a vice-chairman.

4.9.1 The Democratic Services representative will call for nominations for the position of chairman of the area board. A councillor's nomination must be seconded to be valid. A councillor shall not be nominated in his/her absence without their written consent.

4.9.2 In the event of only one valid nomination being received the person presiding will declare the nominated councillor elected.

4.9.3 In the case of two valid nominations the Democratic Services representative will ask for a show of hands from those councillors in favour of each councillor and declare the candidate receiving the majority of votes of the councillors present and voting, to be the winner.

4.9.4 In the case of an equality of votes for the two candidates, the Democratic Services representative shall draw lots to determine the winner of the election and then declare the result.

4.9.5 In the case of three or more valid nominations being made, the Democratic Services Representative will call for a show of hands for each of the candidates. The Democratic Services representative will then announce the candidate with the least number of votes and that candidate will be eliminated (in the case of a tie for the least number of votes, the Democratic Services representative shall draw lots to determine which candidate to be eliminated). A further vote shall be taken for the remaining candidates and after each vote the candidate with the least number of votes shall be eliminated until only two candidates remain and a final vote taken.

4.9.6 The newly elected Chairman of the Area Board shall then preside over the election of the Vice Chairman in the manner described above with the ability to use a casting vote in the event of an equality of votes.

4.9.7 With the exception of an election year, the chairman and vice chairman of an area board shall remain in post until their successors are appointed.

MINUTES

Meeting: Westbury Area Board
Place: The Laverton, Bratton Rd, Westbury BA13 3EN
Date: 15 February 2024
Start Time: 7.00pm
Finish Time: 9.20pm

Please direct any enquiries on these minutes to: Ben Fielding - Senior Democratic Services Officer (Tel): 01225 718656 or (e-mail) benjamin.fielding@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Matthew Dean, Westbury West, Cllr Gordon King (Chairman), Westbury East, Cllr Suzanne Wickham, Ethandune, Cllr Carole King, Westbury North

Wiltshire Council Officers

Graeme Morrison, Strategic Engagement Partnerships Manager
Karlene Jammeh, Area Board Delivery Officer
Dominic Argar, Assistant Multimedia Officer
Ben Fielding, Senior Democratic Services Officer
Matthew Look, SEND Place Planning Commissioning Lead

Town and Parish Councils

Heywood Parish Council
Edington Parish Council
Bratton Parish Council
Westbury Town Council

Partners

Inspector Louise Oakley, Wiltshire Police
Perry Payne, Wiltshire and Swindon Road Safety Partnership Manager

Total in attendance: 25

<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Cllr Jenny Jones from Dilton Marsh Parish Council.</p>
2.	<p><u>Minutes</u></p> <p>The minutes of the meeting held on 30 November 2023 were presented for consideration and it was;</p> <p><u>Resolved:</u></p> <p>To approve and sign as a true and correct record of the minutes of the meeting held on 30 November 2023.</p>
3.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of disclosable interests.</p>
4.	<p><u>Chairman's Announcements</u></p> <p>There were no Chairman's Announcements.</p>
5.	<p><u>Information Items</u></p> <p>The Chairman of the Area Board drew attention to the following information items, which were contained in the agenda pack:</p> <ul style="list-style-type: none"> • Wiltshire AGE UK update • BSW Together update • Community First update • Healthwatch Wiltshire update • Police and Crime Commissioner Annual Report • Local Nature Recovery Strategy Public Engagement
6.	<p><u>Partner and Community Updates</u></p> <p>Updates were received from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police <p>The Area Board noted written updates attached to the agenda. In addition, Inspector Louise Oakley provided a verbal update which covered the following points:</p> <ul style="list-style-type: none"> • An overview of the Neighbourhood Policing team was provided, with it noted that the Response and Neighbourhood teams had now been split up.

- An advertisement for more PCs had recently been placed with new recruits set to join the force over the next couple of weeks.
- The Wiltshire Police Community Commitment was outlined with it noted what the Chief Constable expected from a neighbourhood policing perspective. Further details of this could be found within the agenda pack.
- The following priorities for the Westbury Area were outlined and discussed:
 - Anti-social behaviour in the parks, Leighton, Penleigh and the town centre.
 - Burglaries, with further ops set to be ran over the next couple of weeks.
 - Speeding, with reference made to the Road Safety unit report included within the agenda pack.

After the verbal update, there was time for the following questions and points to be made:

- It was noted that a PC and PCSO had dropped into the Westbury Health and Wellbeing meeting last week and were very welcome.
- Following on from the stabbing in Bristol, it was questioned whether there was a trend on the streets of Westbury for more knife carrying to which assurance was provided that there is no knife crime in Westbury at all.
- Cllr Matt Dean stated that in relation to the Police and Crime Commissioner's Annual Report, it was a contentious report and was wrongly headed with its priorities. Reference was made to spending money to redevelop the Police Headquarters in Devizes and then further spending on an out-of-town Police station in Salisbury. Cllr Dean stated that it would be preferred that the manpower and capacity for officers to do their job was developed.
- Feedback was provided that Cllr Dean was pleased to see anti-social behaviour and scooters and bikes included within the local priorities. It was suggested that there had potentially been consistency issues due to staffing and that Westbury had suffered because of this. It was outlined that there had been anti-social behaviour around the train station and that publicans did not feel supported with people visiting pubs under the influence of drugs. Assurance was provided by Inspector Oakley that time has been taken to go through the statistics and figure out how to deal with them, such as anti-social behaviour and burglaries. Furthermore, that staff would be recruited and want to work together to serve the community.
- Clarity was provided regarding that a car which had been set fire to in Westbury was a stolen vehicle from Sussex and there was no connection to Westbury and that this was a one-off incident.
- Clarity was provided that if someone shoplifts a shop, it was important not to confront the perpetrator as this could lead to further problems and assault. Those involved should rather call 999 if the incident is taking place or 101 to report an incident hours after it takes place.

Perry Payne, Wiltshire and Swindon Road Safety Partnership Manager provided

the Area Board with a verbal update:

- An overview of the role of the Wiltshire and Swindon Road Safety Partnership was provided as well as the Strategic and Delivery Groups involved within it.
- Statistics were provided from July 2020 to January 2024, which demonstrated that a total of 1,228 letters had been issued within the Westbury area.
- The work of the Road Policing Unit was outlined, with it noted that from October to December 2023 they had issued over 2,071 tickets.
- An overview of the partnership events which had taken place was provided.

After the verbal update, there was time for the following questions and points to be made:

- Clarity was sought regarding what the trend was for the number of people killed or seriously injured on Wiltshire roads. Perry Payne stated that the work conducted had led to less people being killed on Wiltshire roads, however it was difficult to quantify the exact number of drivers who had behaved differently following training. Perry Payne exact statistic for the number of people who had been killed and Seriously Injured (KSI) in Wiltshire:

	Killed	Seriously Injured
2018	23	201
2019	20	183
2020	15	89
2021	18	117
2022	16	162
2023 (until 31/08/23)	11	128

- The impact of road traffic collisions was discussed, with it noted that each would cost the local economy £1.9million. It was noted that though this was statistic based, road traffic collisions are about families and people rather than numbers.

- **Town and Parish Council Nominated Representatives**

The Area Board received the following verbal update from Cllr Sheila Kimmins on behalf of Westbury Town Council. The update covered the following matters:

- Discussions are ongoing within the Town Council regarding delegated services, which will hopefully come into force in October this year. A costing and surveyors report has taken place, with consideration of updating the Rotunda and the old BT building in Edwards St.
- Plans for the Soapbox are coming along well and there has been discussion regarding the use of electric buses.
- Three members of Town Council staff are undertaking a project managers course with exams set to take place shortly.
- The Neighbourhood Plan has been completed and will go out to public vote on 14 March 2024.

	<p>The Area Board received the following verbal update from Cllr Jeff Ligo on behalf of Bratton Parish Council. The update covered the following matters:</p> <ul style="list-style-type: none"> • The current main issue is the development of the Neighbourhood Plan, with a major consultation event set to take place and the Section 14 process over the coming months. • Wiltshire Council recently granted planning consent for 30 houses in Bratton and the Parish Council is going to work with developers to get the best deal they can and welcome the new residents to the village. <p>• Westbury Area Network</p> <p>The Area Board received the following verbal update from Ian Cooper on behalf of Westbury Area Network. The update covered the following matters:</p> <ul style="list-style-type: none"> • Formed of 6 Trustees, the Westbury Area Network registered as a charity in June 2021 and had been fortunate to have received grant awards from a number of bodies including the Area Board. • The services operated by the Westbury Area Network was outlined including the following: <ul style="list-style-type: none"> ○ Foodbank ○ Community Fridge (On behalf of Westbury Town Council) ○ Abraham’s Kitchen (On behalf of Westbury Town Council) ○ Warm Parcels • An overview of the number of food parcels was provided, with a month-by-month breakdown starting within the lockdown period. It was noted that the work of volunteers had been significant, and the number of food parcels distributed had risen since 2020 by a 73% demand. • The role of the Community Fridge was discussed, with it noted that this was located at the Community Project, Eden Vale Road and that anyone was welcome with surplus food offered from organisations to reduce food waste. The fridge has approximately 400 users per month. • The impact of warm parcels was discussed, with it noted that many residents are having to choose between heating and eating. It was outlined that the Area Board had awarded a £500 grant for warm parcels in January 2023, and as of February 2024, 14/20 of these parcels had been distributed. <p>After the update, the Chairman thanked the Westbury Area Network for their work.</p>
7.	<p><u>Area Board Priorities Update</u></p> <p>The Area Board received updates from Lead Councillors in relation to the following local Area Board Priorities:</p> <p>Combatting Social Isolation and Loneliness (Cllr Gordon King)</p> <ul style="list-style-type: none"> • Last week Cllr King had met with the Integrated Care Board (ICB) to discuss developing a Neighbourhood Collaborative, including what goes into a Collaborative, how it works, grows and can be relevant to a community.

	<ul style="list-style-type: none"> • Work will soon take place with the ICB to develop a Neighbourhood Collaborative in Westbury and groups will be contacted to explore what they can do as part of this to ensure that the local community is taken care of. <p>Wellbeing for Young People and Positive Activities (Cllr Carole King)</p> <ul style="list-style-type: none"> • The Local Youth Network (LYN) met on Monday 12 February, consisting of voluntary organisations within the Westbury area. • Wiltshire Youth Council are set to have a conference at County Hall on 7 March from 10am-4pm with lunch provided and all invited. • The Public Affairs Office have recently produced new research from Centre Point about the barriers faced by young people in social housing, with an urge for local authorities to prioritise young people on the social housing waiting list. • There is set to be a new consultation of the JSNA, which is a short survey involving ten areas of concern. For those interested, this should be completed by 5 March 2024. <p>Local Environmental Action (Cllr Matt Dean)</p> <ul style="list-style-type: none"> • Cllr Dean noted that he had picked up a well established workstream of pollination work from Cllr Wickham and that Westbury Town Council would be involved in extra sites this year across the town. • There was a focus to arrange a major environmental event in the town in 2024, with several commercial sponsors concerning environmentally friendly cars, insulation and glazing, heat pumps and recycling. • There was a desire to involve young people, through the inclusion of environmentally food tents and music, with the event to be hosted in one of the Council parks with discussions ongoing. • The event would hopefully take place in June with work taking place to secure sponsorship. <p>Child Poverty (Cllr Suzanne Wickham)</p> <ul style="list-style-type: none"> • In reference to the Pollinator Programme, Cllr Wickham noted that more wildflower seeds had been ordered for sites in Edington, Bratton, Westbury, Heywood and Dilton with the objective remaining the same. • Work is being conducted regarding the provision of vouchers for existing members of the public who go to the Westbury Area Network for them to be able to buy additional produce. This would be linked with other services to encourage a return to independence. • Work is being investigated regarding the potential of having cookery lessons for parents and children with it known that some schools are currently offering this provision with the potential for other schools to linked with Abraham’s Kitchen.
8.	<p><u>Special School Developments</u></p> <p>The Area Board received a presentation from Matthew Look, from the SEND & Inclusion team (Wiltshire Council). The update covered the following matters:</p>

- An overview of the increasing demand for SEN was outlined, with it noted that the number of Education, Health and Care Plans (EHCPs) had risen by 15% in Wiltshire from January 2023 to January 2024.
- It was noted that the High Needs Place Plan projects demand for 100 additional special school places per annum for the period 2023 – 2027 and that 90% of the new demand is for places with a primary need of Autism, Communication Needs, or Social, Emotional & Mental Health (SEMH). There is demand for primary and secondary specialist SEMH provision in West Wiltshire.
- An overview of the Westbury School Age Population was explained, with it noted that Westbury was a medium sized community area.
- The current provision in Westbury and the surrounding areas was outlined, with Westbury having a 20 place Resource Base at Westbury Infants and a 15 place Resource Base at Westbury Juniors (both Complex Needs).
- An explanation of what SEMH was provided for context as well as the current SEMH market within in Wiltshire.
- A successful bid had been made to the DfE to create a new Special Free School for SEMH in Westbury, which would deliver a new special school for 130 pupils, age 4-19, with a SEMH primary designation and would have a valued investment of £15-25million.
- The location of the future SEMH Free School was outlined as being at Gas House Farm, Bitham Park, Westbury with a timescale for completion provided and a completion date of autumn 2026 anticipated.

After the verbal update, there was time for the following questions and points to be made:

- Wiltshire Council was congratulated for the programme, with it noted that SEND is a growing situation in the education area and that this early intervention would allow for children to be educated within the county. The officer, agreed that there was a big financial incentive to get this right as well as for the experience of children and that the Council were trying to maximise provisions for children through improving the mainstream offer as well as the graduated offer of resource bases and special schools.
- Clarity was provided that Wiltshire Council doesn't have any residential places for children and that there is a desire for children to remain in the community as much as possible.
- It was questioned what provision was available for young people leaving school and for them to live independently in the community under limited supervision, such as Fairfield College. The officer noted that whilst he was not involved directly, colleagues in other teams were working on provisions moving into adult services and looking to strengthen opportunities within the post 16 offer.
- It was clarified that the building of the Special Free School in Westbury

	<p>would not impact on Westbury Infant and Junior School places and that it would mean a stronger selection of local high needs provision.</p> <ul style="list-style-type: none"> • The potential impact of Covid on SEN was mentioned, to which the officer noted that though Covid did cause a blip in the numbers, growth and demand with SEN had been happening for a while, with other factors at play such as social media pressures. • The officer provided detail about how when considering the growth of SEN he considered birth rates and housing developments and that these were not major factors within the growth of SEN with there now being a cultural change with EHCPs and how support is offered. • It was clarified that the DFE would design, manage and build the Special Free School.
9.	<p><u>Local Highways and Footpath Improvement Group (LHFIG)</u></p> <p>The Chairman introduced the minutes and recommendations from the LHFIG meeting held on 18 January 2024.</p> <p>After which, it was;</p> <p><u>Resolved:</u></p> <p>The minutes of the Local Highways and Footway Improvement Group meeting held on 18 January 2024 were agreed as a correct record as well as approving the spending recommendations within.</p>
10.	<p><u>Area Board Funding</u></p> <p>The Chairman informed the Area Board of the opening balances for grant funding. The Area Board considered the following applications for funding:</p> <p><u>Area Board Initiatives:</u></p> <p>Westbury Area Board – £1,000 towards Westbury Public Living Room.</p> <p><u>Decision</u></p> <p>Westbury Area Board was awarded an amended amount of £500 towards Westbury Public Living Room.</p> <p>Moved – Cllr Gordon King Seconded – Cllr Carole King</p> <p><u>Reason</u> – The application met the Community Area Grants Criteria 2023/24.</p> <p>Westbury Area Board – £500 towards Dementia Friendly Westbury.</p>

Decision

Westbury Area Board agreed to defer making a decision on awarding the application until the next financial year.

Community Area Grants:

West Wilts Ramblers Work Party - £678.80 towards Work Party Equipment.

Decision

Westbury Area Board agreed to defer making a decision on awarding the application from the West Wilts Ramblers Work Party until the next financial year.

Moved – Cllr Gordon King

Seconded – Cllr Suzanne Wickham

It was then proposed that this grant be awarded in between via SEPM delegated powers for the full amount of £678.80.

Moved – Cllr Suzanne Wickham

Seconded – Cllr Matt Dean

Bratton Recreation Ground Management Committee - £5,000 towards Bratton Recreation Ground New Storerooms.

Decision

Westbury Area Board agreed to defer making a decision on awarding the application from the Bratton Recreation Ground Management Committee until the next financial year.

Moved – Cllr Gordon King

Seconded – Cllr Suzanne Wickham

Westbury Shed - £3,448 towards Westbury Workshop facility repair and upgrade.

Decision

Westbury Shed was awarded £2,418 towards Westbury Workshop facility repair and upgrade and the Area Board agreed to defer making a decision on the awarding of a further £1,030 pounds until the next financial year.

Moved – Cllr Gordon King
Seconded – Cllr Matt Dean

Reason – *The application met the Community Area Grants Criteria 2023/24.*

Westbury Youth FC - £4,4450 towards Westbury Youth FC equipment and facilities improvement.

Decision

Westbury Youth FC was awarded £2150 towards Westbury Youth FC equipment and facilities improvement and the Area Board agreed to defer making a decision on the awarding of a further £2,300 pounds until the next financial year.

Moved – Cllr Gordon King
Seconded – Cllr Suzanne Wickham

Reason – *The application met the Community Area Grants Criteria 2023/24.*

Blue Circle Bowls Club - £2,000 towards Blue Circle Bowls Club new external seating area.

Decision

Blue Circle Bowls Club was awarded £2,000 towards Blue Circle Bowls Club new external seating area from the Health and Wellbeing Fund.

Moved – Cllr Gordon King
Seconded – Cllr Carole King

Reason – *The application met the Community Area Grants Criteria 2023/24.*

White Horse Short Mat Bowls Club – £550 towards New Short Mat Bowls carpet for White Horse Short Mat Bowls club.

Decision

White Horse Short Mat Bowls Club was awarded £550 towards New Short Mat Bowls carpet for White Horse Short Mat Bowls club from the Health and Wellbeing Fund.

Moved – Cllr Gordon King
Seconded – Cllr Matt Dean

Reason – The application met the Community Area Grants Criteria 2023/24.

Westbury Leigh community project - £3,000 towards Westbury Leigh community project improvements.

Decision

Westbury Leigh community project was awarded £2839 towards Westbury Leigh community project improvements and the Area Board agreed to defer making a decision on the awarding of a further £161 pounds until the next financial year.

**Moved – Cllr Gordon King
Seconded – Cllr Carole King**

Reason – The application met the Community Area Grants Criteria 2023/24.

Youth Grants:

Leigh Park Community Centre - £5,000 towards Skills for personal development and employment 2023.

Decision

Westbury Area Board agreed to defer awarding the application until the next financial year.

Westbury Parochial Church Council All Saints Church - £1,820 towards Youth Cafe Westbury.

Decision

Westbury Parochial Church Council All Saints Church was awarded £1,820 towards Youth Cafe Westbury.

**Moved – Cllr Gordon King
Seconded – Cllr Suzanne Wickham**

Reason – The application met the Community Area Grants Criteria 2023/24.

Westbury Town Council – £500 towards Soapbox Derby Workshops Wind turbines

Decision

	<p>Westbury Town Council was awarded £500 towards Soapbox Derby Workshops Wind turbines.</p> <p>Moved – Cllr Carole King Seconded – Cllr Gordon King</p> <p><i><u>Reason</u> – The application met the Community Area Grants Criteria 2023/24.</i></p>
11.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
12.	<p><u>Close and Future Dates</u></p> <p>The date of the next meeting was 19 June 2024.</p>

Welcome and Introductions

Westbury Area Board – 15 February 2024



Our Councillors



Cllr Carole King – Westbury North

Cllr Matt Dean – Westbury West



Cllr Gordon King – Westbury East

Cllr Suzanne Wickham - Ethandune



Apologies for Absence

Minutes for Approval

To approve and sign as a correct record the minutes of the meeting held on 30 November 2024.

Declarations of Interest

Councillors are requested to declare any personal or prejudicial interests or dispensations granted by the Standards Committee.

Chairman's Announcements

Information Items

- Wiltshire AGE UK
- BSW Together (Integrated Care System)
- Community First
- Healthwatch Wiltshire
- Police and Crime Commissioner Annual Report
- Local Nature Recovery Strategy Public Engagement

Partner Updates

WILTSHIRE POLICE



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Page 21

Community Report

Warminster Westbury Mere and Tisbury Neighbourhood
Policing Team
February 2024



Proud to serve and protect our communities

Neighbourhood policing team

Inspector: Insp Louise Oakley

Neighbourhood Sergeant: Sgt Vicky Howick

Neighbourhood Officers:

PC John Pagan

PC – Vacant post- gone out to advert closing date 9th Feb

PCSOs:

Roland Revers - Westbury Town

Alice Moore – Westbury Rural

Community Commitment

WHAT? (What is the situation?)

- The **Community Commitment** is a contract between our NPTs and their communities, laying out clearly what service can be expected regarding their engagement at a local level, and how it will be delivered
- This document has been developed by Corporate Comms and Engagement and Local Policing. Consultation has taken place with C/Insp, IAG Chairs, Public Service Board & Public Contact, Engagement and Neighbourhood Policing Board (PCENP)
- Within the Community Commitment, NPTs will commit to activity under 5 key themes:
 - ✓ **Engaging regularly with communities by holding face to face events**
 - ✓ **Engage regularly through online channels**
 - ✓ **Publish information about their local team, local priorities and update on activity**
 - ✓ **Consult and engage with communities on key decisions**
 - ✓ **Increase and broaden their engagement across need to reach communities**
- **Prior to public launch**, the Community Commitments were cascaded in to NPTs through local engagement with Inspectors and Chief Inspectors to ensure understanding of expectations for delivery.
- **The Community Commitments** were launched on Monday 8 January in line with the TOM1 launch.

SO WHAT? (What is happening?)

WILTSHIRE POLICE COMMUNITY COMMITMENT

Our mission: Keeping Wiltshire Safe

Our priorities:

- Safer public spaces
- Violence
- Burglary

Neighbourhood Policing Teams will:

ENGAGE REGULARLY WITH COMMUNITIES BY HOLDING FACE TO FACE EVENTS

- We will hold at least one public meeting / surgery per month, giving you a chance to meet your local team and find out more information on local policing priorities, crime stats and engagement opportunities.
- We will advertise our public meetings and surgeries on the **Your Area** section of the Wiltshire Police website, on local Neighbourhood Policing Team social media channels and Community Messaging.
- Every engagement opportunity will be recorded so we can ensure we are meeting our commitment to you.
- We will hold regular face to face meetings and events with a wide range of community groups such as businesses, faith groups, youth groups and residents' associations.
- We will bring policing out to your community, through the proactive use of the Neighbourhood Engagement Vehicles.

ENGAGE REGULARLY THROUGH ONLINE CHANNELS

- We will actively use local Neighbourhood Policing Team social media channels to engage with our communities.
- Every Neighbourhood Policing Team will host quarterly Facebook Live events.
- We will exchange information with those signed up to our Community Messaging alert system via email, text or phone and continue to promote this free service to new members.

CONSULT AND ENGAGE WITH COMMUNITIES ON KEY DECISIONS

- We will ask the public to take part in questionnaires and surveys to build information and improve our policing service.
- We will provide visibility at Parish Council meetings and, in the absence of physical attendance, will provide a written update. We will also support a programme of additional meeting attendance through Area Boards or Community Safety Groups.
- We will action feedback, concerns or complaints – and tell you what action has been taken. If we cannot help, we will help signpost the public to who can.
- We will work closely with our partners, such as local authorities and parish and town councils, and community representatives i.e. businesses, faith groups, schools to tackle community issues.
- We will work closely alongside local watch schemes to enable strong partnerships between the police and communities.
- We will consult regularly with our Independent Advisory Groups (IAGs) to ensure they have a voice as a critical friend to help shape our policing service.

INCREASE AND BROADEN OUR ENGAGEMENT ACROSS NEED TO REACH COMMUNITIES

- We will build Community Beat Profiles for each of our Neighbourhood Policing Team to help us better understand the specific communities within our local areas.
- We will engage with specific community groups and those living and working in particular geographical areas about those issues that are important or impacts most upon them.
- We will work with young people and our partners in education settings to help improve safety, reduce reoffending and, along with relevant other agencies, offer support to those who need it.

WILTSHIRE POLICE

Search

Report Tell us about Apply or register Request Thanks and complaints Your area

What's happening in your area?

Find your area

Our Community Commitments

Our Neighbourhood Policing Teams will:

- Engage regularly with communities by holding face-to-face events
- Engage regularly through online channels
- Publish information on your local team, local priorities and update on activity
- Consult and engage with communities on key decisions
- Increase and broaden our engagement across need to reach communities

Download a PDF Copy of Our Community Commitments

CommunityCommitment_WebPolice.pdf

CommunityCommitment_Annexary.pdf

CommunityCommitment_Chapter04.pdf

CommunityCommitment_Decision.pdf

Engaging with our Communities

Our Community Engagement Strategy 2022-2025

Our Community Engagement Delivery Plan 2022-2024

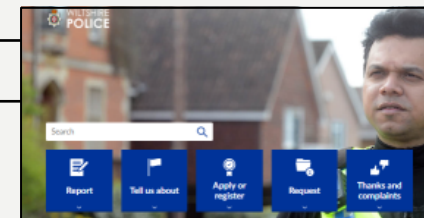
Find out what's going on in your area

Career and volunteering opportunities

Representing our communities

Join an Independent Advisory Group

Our Community Commitments



What's happening in your area?

Find your area

Careers

My highlights update to the Police and Crime Commissioner

Local Policing in Wiltshire

Engaging with our Communities

Our Community Engagement Strategy 2022-2025

Our Community Engagement Delivery Plan 2022-2024

Find out what's going on in your area

Career and volunteering opportunities

Representing our communities

Join an Independent Advisory Group

Our Community Commitments

Public Engagement – Activities and Resources

CPT to NPT – All localised Facebook pages now reaffirmed with updated wording. Your Area pages now starting to show changes as requested to the national Single Online Home team.

Facebook Live events – Chippenham NPT (10 January) and the Chief's Live event (22 January) reaffirming the Community Commitments across the Force and updating the public on the Force's plan for the new year. Facebook Lives across NPTs to be held quarterly.

Neighbourhood Policing Week (22-26 January) – Your Area and localised NPT Facebook pages updated with all events taking place and NPTs **required** to update their events on social media. Week's campaign is to focus on and celebrate:

- Early intervention and dealing with ASB
- Problem-solving policing (use of POP plans)
- Improving trust and confidence through neighbourhood policing alongside our partners



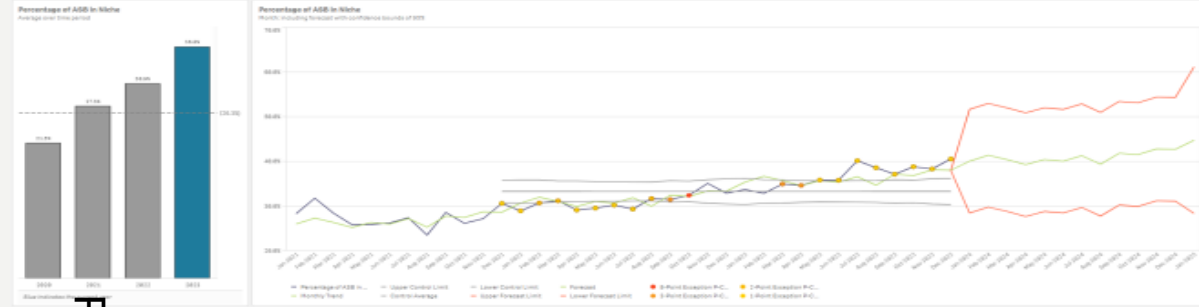
Neighbourhood Engagement Register – Visits Made (January 2024 Update)

NPT AREA	School Visits	Drop In Sessions	Local Authority Meetings	Community Events Fetes, Carnivals, Protests	Military Engagement	Places of Worship Meetings	General Public Engagement – relating to crime and meetings not categorised	TOTAL TO DATE (in brackets = MoM growth)
WARMINSTER/ WESTBURY	96	69	39	26	6	4	162	402 (+2%)

Anti-Social Behaviour (incl. Sec 60)

WHAT? (What is the situation?)

Measure	Trend Line (Up to 3 Years' Data)	Dec-2023	3 Months to Dec-2023	12 Months to Dec-2023	12 Months to Dec-2022 vs. 12 Months to Dec-2023	Rolling 12 Month Trend	Statistical Exceptions	Exception Weighting
Percentage of ASB in Niche		48.6%	39.2%	36.8%	5.9%	Increasing	One, Two, Three, Eight-Month High	25
Volume of ASB		737	2,584	11,442	-15.9%	Decreasing		10



Measure	Trend Line (Up to 3 Years' Data)	Dec-2023	3 Months to Dec-2023	12 Months to Dec-2023	12 Months to Dec-2022 vs. 12 Months to Dec-2023	Rolling 12 Month Trend	Statistical Exceptions	Exception Weighting
Volume of ASB - County		469	1,559	7,160	-17.2%	Decreasing		10
Volume of ASB - Swindon		264	939	4,253	-13.6%	Decreasing		10

Dec 23
Environmental ASB
23 recorded
4.0% of total ASB

Dec 23
Nuisance ASB
407 recorded
71.2% of total ASB

Dec 23
Personal ASB
141 recorded
24.6% of total ASB

SO WHAT? (What is happening? What is the analysis telling us?)

[Monthly Performance Dashboard | App overview - Qlik Sense \(wiltshire.police.uk\)](#)

- Volume of ASB is declining year on year by 15.9%. During December a total of 737 ASB reports which is above the monthly forecasted volume of 711. Despite being slightly above the forecasted volume and following seasonally anticipated trends, this is the lowest volume of ASB across the past 3 years
- Nationally - The police recorded 1.0 million incidents of ASB in the year ending June 2023. This was a 11% decrease compared with the year ending June 2022 (1.2 million incidents) (Source: ONS CSEW, update due end of January 2024)
- Proportion of ASB incidents recorded in Niche has increased by 5.9% pts year on year. This is driven by an increase in incidents recorded in both STORM (requiring an immediate or Priority response) and then closed to Niche for further investigation or flagging to NPT.

NOW WHAT? (What action do we need to take? Or are taking?)

- New ASB information on Police and Council website signposting people to the best place to report their incident
- Local Policing demand meeting to commence in February will identify repeat locations for ASB within County and Swindon
- External training planned with ASB Help who will deliver sessions to 20 individuals in County and Swindon to become ASB champions
- Additional funding into OPCC to support CSP's
- Multi-agency ASB strategy being bought together by OPCC

DATA SUMMARY

- December 2023 recorded a total of 737 ASB incidents
- ASB continues to decrease. There has been a decrease of -15.9% YoY
- Despite decrease in overall ASB, ASB recorded in Niche is increasing, driven by increase in incidents being recorded in both STORM and Niche.
- Swindon and County are both recording a decline in ASB reporting, however Swindon is seeing a smaller decrease of -13.6% YoY compared to County which sits at -17.2%

Performance – Covers Westbury and Warminster –

Master Table

For vs. comparison ▲ ▼ indicate direction of travel, if the change is 5% or less a "—" is used. The colour indicates whether this is the preferred direction of travel, blue or amber, unless the current period is considered exceptional in the adverse direction then it is red. See Explanation Page for more information.

Measure	Trend Line (Up to 3 Years' Data)	Jan-2024	3 Months to Jan-2024	12 Months to Jan-2024	12 Months to Jan-2023 vs. 12 Months to Jan-2024	Rolling 12 Month Trend	Statistical Exceptions	Exception Weighting
Crime Volume: Violence With Injury - Warminster CPT		26	67	357	-12.9% ▼	Decreasing	Three-Month Low	
Crime Volume: Burglary - Warminster CPT		38	77	179	5.3% ▲		One, Two-Month High	
Volume of ASB - Warminster CPT		39	149	720	-19.2% ▼	Decreasing		
Crime Volume - Warminster CPT		254	661	2,656	-3.7% —	Decreasing		
Stop and Search Volume		84	237	1,403	-24.5% ▼	Decreasing	Two, Three-Month Low	17

ormation.

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Local Priorities & Updates

Priority	Update
ASB in the parks, Leighton , Penleigh , town centre	ASB increase with youths but also we believe there is a increase E Scooters and E Bikes being a general Nuisance, riding dangerously on the pavement – We have on documented report in the last year so we really encourage reports to the police via 101 or online report so we can collate data and manage with appropriate and correct resources – NPT officers working closely with schools and colleges to educate and prevent
Burglaries	Burglaries is another priority – we seem to have spates of them periodically- non dwelling commercial breaks- target patrols, assistance from the Burglary team
Speeding	ROAD SAFTEY UNIT POWER POINT ADDED for extra over sight on this matter

Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- For information on what crimes and incidents have been reported in the Warminster Community Policing Team area visit <https://www.police.uk/pu/your-area/wiltshire-police/>

Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – www.wiltsmessaging.co.uk

Follow your CPT on social media

- [Warminster Police Facebook](#)
- [Warminster Police Twitter](#)
- [Westbury Police Facebook](#)
- [Mere Police Facebook](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk



The screenshot shows the top part of a web page. At the top left is the "WILTSHIRE POLICE" logo. To its right is a search bar with the text "How can we help you?". Below the search bar is a navigation menu with five items: "Report", "Tell us about", "Apply or register", "Request", and "Feedback". Below the menu is a breadcrumb trail: "Home > About us > CPTs". The main heading is "Warminster CPT". Below this is a text block: "CPT Warminster covers the areas of Warminster, Westbury, Tisbury, Mere and surrounding areas". This is followed by two paragraphs of text providing contact information and reporting instructions. The final paragraph says: "You see a map of crimes in the Warminster area by visiting www.police.uk".

Partner Updates

- Wiltshire Police
- Town and Parish Councils Nominated Representatives
- Westbury Area Network

Westbury Area Network (WAN)

Westbury Area Board meeting

15th. February 2024

Westbury Area Network

Formed as a charity in 2021

Operates the following services:

Foodbank

Community Fridge (on behalf of WTC)

Abraham's Kitchen (on behalf of WTC)

Warm Parcels

Operates from Westbury Community Project premises

Food parcel numbers

	2020	2021	2022	2023	2024
January	n/a	144	97	114	167
February	n/a	136	109	126	
March	51	144	115	137	
April	144	160	105	112	
May	262	100	78	83	
June	284	72	96	103	
July	283	47	90	133	
August	168	57	104	105	
September	156	55	114	101	
October	121	59	100	127	
November	123	95	99	126	
December	176	98	154	184	
Annual total	1768	1167	1261	1451	167

Winter comparison – October -
January

Number of food parcels	2021/22	2022/23	2023/24
October - January	349	467	604
Year on year change (%)	-	+34	+29 (+73)

Warm Parcels

£500 Area Board 'Warm Spaces' Grant awarded -January 2023

Agreed to carry over spending from 2022/23 to 2023/24

20 Warm Parcels purchased – full grant expended - November 2023

At 14 February 2024, 14 Parcels distributed

Area Board Priorities Update

Area Board Priorities Update

- Combatting Social Isolation and Loneliness (Cllr Gordon King)
- Wellbeing for Young People and Positive Activities (Cllr Carole King)
- Local Environmental Action (Cllr Matt Dean)
- Child Poverty (Cllr Suzanne Wickham)

Special School Transformation Update for Westbury Area Board

Matthew Look, SEND Place Planning Commissioning Lead
February 2024

Introduction: Increasing Demand for SEN

- Nationally, and in Wiltshire, the number of Education, Health and Care Plans (EHCPs) is rising (by 15% in Wiltshire from January 2023 – January 2024)
- The High Needs Place Plan projects demand for 100 additional special school places per annum for the period 2023 – 2027
- 90% of the new demand is for places with a primary need of Autism, Communication Needs, or Social, Emotional & Mental Health (SEMH)
- There is demand for primary and secondary specialist SEMH provision in West Wiltshire

Westbury School Age Population

- Westbury Community Area is a 'medium-sized' community area in terms of school age population

Community Area	N/E/S/W	School Age Population
Salisbury	South	9131
Trowbridge	West	6991
Chippenham	North	6672
...		
Westbury	West	2336

Westbury Specialist SEN Provision

- Westbury has a 20 place Resource Base at Westbury Infants and a 15 place Resource Base at Westbury Juniors (both Complex Needs). Nearby Primary Resource Bases in Trowbridge, Melksham, Devizes and Warminster (Complex Needs and Communication & Interaction)
- Nearby Special Schools include Silverwood, Trowbridge and Silverwood, Rowde (Complex Needs) and Downlands, Devizes (SEMH)
- A successful bid has been made to the DfE to create a new Special Free School for SEMH in Westbury

What is SEMH?

- The SEND Code of Practice identifies social, emotional and mental health difficulties as one of the four main categories of SEND.
- According to the Code, children and young people may experience a wide range of social and emotional difficulties which manifest themselves in many ways.
- These may include becoming withdrawn or isolated, as well as displaying challenging, disruptive or disturbing behaviour
- The new provision in Westbury will be inclusive of learners who may be withdrawn or anxious

SEMH Market in Wiltshire

- Downlands School, Devizes (SEMH, 95 places, age 11-19) is full. No Primary age SEMH provision.
- SAIL Academy, Salisbury (Autism & SEMH, age 4-19) opened September 2023
- Independent sector offers SEMH provision, but this is often out of county (longer travels times), at a higher cost, and does not always offer Key Stage 1
- Some learners with SEMH are currently accessing a range of Alternative Provision (AP), with limited hours, and some are educated other than in school (EOTIS)

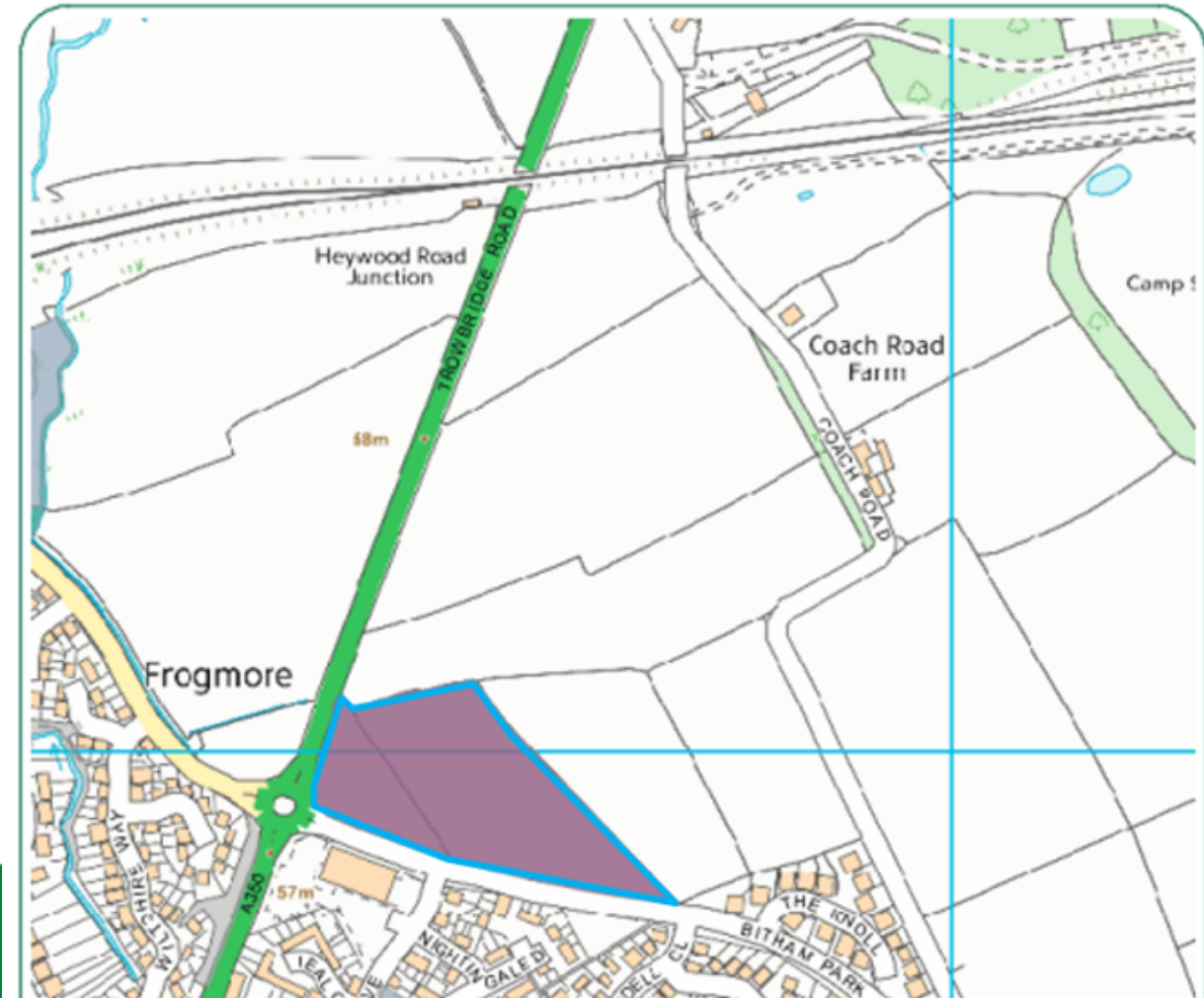
SEMH Special Free School - Westbury

- Wiltshire Council was successful in its bid for a DfE Special Free School development
- The DfE will deliver a new special school for 130 pupils, age 4-19, with a SEMH primary designation
- It will include a base to develop in-reach & outreach provision to mainstream schools
- The estimated value of this investment is £15 - £25 million

SEMH Special Free School: Location

- West Wiltshire was identified as the priority for the new school, due to high demand for specialist SEMH school places, and to offer equity with provision in Salisbury and Devizes
- Potential sites were evaluated for suitability and presented to the DfE
- Land at Gas House Farm, Bitham Park, Westbury, has been identified as the preferred site by Wiltshire Council and the DfE

Gas House Farm, Trowbridge Road, Westbury



Indicative Timescales

- Preferred development site identified, 2023 (complete)
- Feasibility studies and preliminaries, 2024 (underway)
- DfE appoints an education provider, 2024 (process underway)
- Build works commence, summer 2025
- New Free Special School opens for its first pupils, autumn 2026

Other Nearby Special School Projects

- New major build (33 classrooms) at Silverwood, Rowde opens autumn 2024
- Refurbishment of existing buildings at Silverwood Rowde, completion summer 2025 (taking Silverwood, Rowde site capacity to 400 places)
- Retention and remodelling of Silverwood, Trowbridge and Chippenham campuses, works start summer 2025. (75 places each)
- Melksham House, new SEMH Special School opening autumn 2024 (75 places)

Questions?

Local Highways and Footway Improvement Group (LHFIG)



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Grants for Local Groups

Applications for Community Area Grants



Area Board Initiatives

- Westbury Area Board – £1,000 towards Westbury Public Living Room.
- Westbury Area Board – £500 towards Dementia Friendly Westbury.

Community Area Grants

- West Wilts Ramblers Work Party - £678.80 towards Work Party Equipment.
- Bratton Recreation Ground Management Committee - £5,000 towards Bratton Recreation Ground New Storerooms.
- Westbury Shed - £3,448 towards Westbury Workshop facility repair and upgrade.
- Westbury Youth FC - £4,4450 towards Westbury Youth FC equipment and facilities improvement.
- Blue Circle Bowls Club - £2,000 towards Blue Circle Bowls Club new external seating area.
- White Horse Short Mat Bowls Club – £550 towards New Short Mat Bowls carpet for White Horse Short Mat Bowls club.
- Westbury Leigh community project - £3,000 towards Westbury Leigh community project improvements.

Young People Grants

- Leigh Park Community Centre - £5,000 towards Skills for personal development and employment 2023.
- Westbury Parochial Church Council All Saints Church - £1,820 towards Youth Cafe Westbury.
- Westbury Town Council – £500 towards Soapbox Derby Workshops Wind turbines

Urgent Items

Next meeting

19 June 2024, 7.00pm



Area Board Briefing Note – Local Nature Recovery Strategy

Service:	Environment
Date prepared:	16/04/2024
Further enquiries to:	localnaturecoverystrategy@wiltshire.gov.uk
Direct contact:	Alison.levy@wiltshire.gov.uk

The Local Nature Recovery Strategy has been progressing with events through March collecting an understanding of what people’s priorities are for nature recovery in Wiltshire and what measures they would utilise to achieve those priorities. Thank you to everyone who contributed.

The project group have now moved into the shortlisting phase. In this phase all the information we were given from the survey and events will be merged with information gathered from existing strategies that relate to nature such as river catchment strategies. Having created a master longlist a shortlisting group and a species specialist group will reduce the longlist into a shortlist for each area of Wiltshire. A validation group comprised of people who know their areas well will then check the working and confirm the outcomes.

Once a shortlist is completed, around the end of May, we will start mapping in earnest, using “Geographical information systems” (GIS) programs to model the best locations for those priorities and measures to be located, however as good as the work on this may be, it will be purely data driven and so we need those maps to be “ground truthed”, or in other words for people who really know the land to take a look and give us feedback on the suggested areas.

Events to give people more information and gather the needed feedback will comprise of three in person drop-in days, several webinars and an accompanying online survey.

These events will take place across July and details regarding their location and times will be sent out via our contacts database so please do sign up to receive notice and your invitations.

[Sign Up](#)

this link may also be found on our webpage (awaiting an update currently at bottom, will be moved to top) if you type in Wiltshire LNRS to google it should be the first result.

Your views, local knowledge and buy in are critical to not just the building of the LNRS but also its successful delivery. I sincerely hope some of you will be able to make it to our events and I look forward to seeing you there.

AGE UK WILTSHIRE

News and Views

CEO Message - Providing Support, Encouraging Independence

Welcome to the fifth edition of our external newsletter. Sarah Cardy, CEO, gives an update on our services.

“Nothing stands still for long in Age UK Wiltshire. We are continuing to find new ways to deliver services and strengthen our income to ensure we are a sustainable charity.

Having opened our Salisbury charity shop with an information point at the end of last year, it has been fantastic to open in two further locations in Bradford on Avon and Marlborough. You can read more about these brilliant shops and information points on page 3 of this newsletter. We are working hard behind the scenes on our next location, so watch this space.

Since our last newsletter I am delighted to announce our new partnership with working in partnership with Community First, Alzheimer’s Support, Wiltshire Service Users Network, Citizens Advice Wiltshire and Wessex Community Action, under the umbrella, ‘Carers Together Wiltshire’. This partnership will allow us to provide tailored support to the thousands of unpaid carers across Wiltshire.

There are currently thousands of people identified as unpaid carers in Wiltshire, we wish to ensure that these individuals can achieve a healthy balance between their caring responsibilities and their own interests and wellbeing.”

You can find out more about Carers Together Wiltshire on page 6 of this newsletter.

Newsletter
Highlights

CEO Message

Let's Talk About: Offline
and Overlooked

Charity Shops

Organisation News and
Updates

Carers Together Wiltshire

Meet the Trustee

Join our team - vacancies



[Follow us on Facebook](#)



[@AgeUKWiltshire](#)



[@AgeUKWiltshire](#)

Visit our [website](#)



Let's talk about: Offline and Overlooked – Age UK's new report on Digital Exclusion

Age UK has released a new report – 'Offline and Overlooked – Digital Exclusion and its impact on older people' – written to continue raising awareness of digital exclusion with MPs, local councils and service providers.

Age UK has been campaigning to highlight the impact on older people that the rush to go digital is having.

The report sets out how prioritising digital routes to accessing essential services like banking, NHS and GP appointments, parking, local council services and social security is disproportionately impacting older people. It highlights the important support being provided by local Age UKs to increase digital skills.

The report highlights that:

- 4.7 million people aged 65+ don't have the basic skills needed to use the internet successfully.
- 2.3 million people aged 65+ don't use the internet at all.
- 3.3 million people aged 65+ don't use a smartphone.

The report's recommendations are:

- All public services must offer and promote an affordable, easy to access, offline way of reaching and using them.
- The Government must make sure local government receives enough funding to provide offline services.
- More funding and support provided to enable people who are not internet users, but would like to be, to get online.
- The Government should lead on the development of a long-term, fully-funded national Digital Inclusion Strategy.
- The Government should change the law to require banks to maintain face-to-face services.
- Banks must accelerate the roll-out of Shared Banking Hubs.

To find out more, or to see how you can get involved, read more [here](#).

News and updates.

Charity Shops and Information Points

Following the success of our Salisbury Shop with Information Point, which opened in December, we have now opened in Bradford on Avon and Marlborough! Our charity shops are not just a retail space, but a place for people to come to us for information, help and access to advice.

These locations can only work with the support of our amazing volunteers and with the generous donations received. Each donation made, and purchase bought makes a real difference in the lives of older people living in Wiltshire.

Our shops are looking for more donations of clean, secondhand clothing and quality homeware.

What can you donate?

Clothes	Homeware
<p>Good quality and clean:</p> <ul style="list-style-type: none"> • Men’s clothes • Woman’s clothes • Kid’s clothes • Bags • Shoes (paired) • Jewellery • Accessories 	<p>In good condition:</p> <ul style="list-style-type: none"> • Vases, ornaments, glassware • Soft furnishings (if new) • Small pieces of furniture • Toys and games • Books



“Supporting an Older Person, One Donation at a Time”

Organisation News and Updates: Living Well

Through our Living Well service we have a team of Age UK Wiltshire staff, based within GP surgeries, providing a wide range of support to older patients. Alongside visiting people at home, we also go to local events spreading the news of our services.

On social prescribing day, the Living Well team visited Chippenham Community Hub to raise awareness in the community about the work of social prescribers. Information was shared about social groups, support services and relevant benefits.

The team had a mixture of people stop by from professionals, parliamentary candidates, and patients from the local surgeries. .



“Age UK have been brilliant, you've done so much for me, I don't know what I'd have done without you.”

Organisation News and Updates:

Our 'Wellbeing Checks with Meals' service is much more than just a hot meal delivered to your door, it is also:

- ✓ A wellbeing check for an older relative
- ✓ Peace of mind for a relative or carer
- ✓ The ability to remain independent, at home

"Thank you again for everything you do, your drivers are amazing, and it is because of you that mum can stay in her own home. So it is such a gift for us, thank you."

Socials

You can stay up to date with our latest news by following our social media accounts:



<https://www.facebook.com/ageukwiltshire/>



<https://twitter.com/AgeUKWiltshire>



<https://www.instagram.com/ageukwiltshire/>

Following our accounts and engaging with what is shared is a fantastic free way to help increase the reach of our services.

Organisation News and Updates:



Age UK Wiltshire is working in partnership with Community First, Alzheimer's Support, Wiltshire Service Users Network, Citizens Advice Wiltshire and Wessex Community Action, under the umbrella, 'Carers Together Wiltshire'.

This partnership will allow us to provide tailored support to the thousands of unpaid carers across Wiltshire.

There are currently thousands of people identified as unpaid carers in Wiltshire, we wish to ensure that these individuals can achieve a healthy balance between their caring responsibilities and their own interests and wellbeing. Caring for another person can be challenging. We work closely with Wiltshire Council to offer Carers Assessments, to enable unpaid carers to take regular time away from their caring responsibilities, and we also offer practical and emotional support.

We will work together with our partnership organisations to provide support to individuals providing informal unpaid care to another person through a range of support services.

We can provide:

- Activities
- Carer breaks
- Information
- Advice
- Information of Carer ID cards
- Counselling
- Coaching
- Training and support (including peer-support) for carers.

We are here to support carers, offer a listening ear and practical help and support. You can contact us on 01380 710300 or email

Organisation News and Updates: Fitness & Friendship

Our Fitness & Friendship Clubs are social clubs for older people with an emphasis on keeping active.

Sessions include gentle exercises, games, quizzes, Tai Chi, with plenty of time for a friendly chat over refreshments.

Our brand-new Fitness & Friendship Club has opened in Devizes at Northgate Gardens Retirement Housing and meets alternate Wednesday's 10.30am-12.30pm.

To find out more, you can contact: fitnessandfriendship@ageukwiltshire.org.uk

Happy birthday George!

George, a member of our Salisbury Fitness & Friendship Club, recently celebrated his 100th birthday with the club!



Information & Advice

Information & Advice received an exciting visit from some of Age UK National staff working on the Building Resilience project. They visited the team in Salisbury to see how they operate, as well as taking the opportunity to chat with volunteers and staff about the service. They were very complimentary and could see how much everyone put into the service.

Organisation News and Updates: Local Energy Grant



Local energy Grant

Could you be entitled to £100s off your fuel bills?

£200 Wiltshire Energy Grant

You could be eligible if you:

- **Are over State Pension age**
- **Receive a means-tested benefit (core) or income below £366pw (single) person) / £527pw (couple or household) (discretionary)**
- **Worry about the cost of heating**

We also advise on other benefits and schemes

Contact Age UK Wiltshire

0808 196 2424

www.ageukwiltshire.org.uk



www.ageukwiltshire.org.uk

Registered Charity No. 800912

Organisation News and Updates: Padwell Road Day Centre

Padwell Road Day Centre recently celebrated its 40th Birthday!

A fantastic time was had by all.



With plants kindly donated by B&Q, Padwell Day Centre guests were able to start potting. The plants are now in the Day Centre Garden and we are delighted to share that the strawberry plants are coming along brilliantly!



Organisation News and Updates: Supportive Independence



Supportive Independence

more connected more resilient more mobile

We can provide information, guidance and support to help older people in Swindon stay active and connected.

Would you be interested in discovering local events and socialising?

Do you feel a bit unsteady on your feet and would like to know how you can prevent falls?

Do you feel, with a little support, you could be more active?

Want to make sure you are getting all the income you're entitled to?

Struggling to get around town?

Interested in learning about aids and adaptations to make your home more comfortable?



If you answered "YES" to any of these, feel free to get in touch with Dani Gibbs at 07933513209 for a friendly chat.

Organisation News and Updates: Melksham Community Support

The Melksham Community Support service is commissioned by Melksham Town Council and Melksham Without Parish Council, to improve the wellbeing of older people living in the area, by offering support, access to information and practical help.

Funding for the second year of the project has recently been confirmed and we're busy promoting the support we can offer.

Melksham Community Support

- Would you like to go out and socialise if you had some information about what's going on, or someone to go along with?
- Do you feel, with a little support, you could be more active?
- Would you like to check you're receiving all the income you're entitled to?
- Do you find it difficult to get the things you need from the shops or chemist?
- Would you like information about aids and adaptations for your home?
- Maybe you just need a few things sorting at home to make it a happier place to be?

If you said YES to any of these, and would like to discuss a home visit, please call 01225 809265.



Organisation News and Updates:

Meet the trustee



Working hard behind the scenes are our amazing Trustee Board who provide a strategic lead and oversight for the direction of Age UK Wiltshire.

Chair of our Trustee board is Richard Purchase and we thought this newsletter was a perfect opportunity to find out a bit more about him.

1. Why did you decide to become a trustee of Age UK Wiltshire?

“I applied for the role as Chair and went through a rigorous selection process! Professionally I have worked in health and through my companies' provided services to the health, housing and social care sectors. It made sense therefore to continue supporting an organisation whose services are already great but could become more widely available utilising my commercial skills to help others.”

2. What difference do you feel the charity is making?

“In the last two years, and with a new strategic plan, we have seen growth and expansion with more people able to access our services whilst at the same time we have been striving to become more financially self-sufficient.”

3. What are you most excited about for the charity?

“ We have a fantastic and forward thinking Exec Team led by a brilliant Chief Executive - there will be increasing need for our services as the population ages, other charities falter and government/council requirements expand. We are very well placed and are excited to step into this space.”

4. Outside of your role with our charity, what do you enjoy doing in your free time?

“I have a number of commercial interests; however, I am a great rugby supporter, Vice Chair of Marlborough RFC, I play golf badly, have young grandchildren and I enjoy travel.”

5. What book, film, or song has had a significant impact on you and why?

“I am not sure you can pick one and it becomes an accumulation of experiences over the years. However I would encourage everyone in business to read the books by Michael Heppell and particularly "How to be Brilliant" - he has other books and all are worth a read!”

Join our team

Age UK Wiltshire is a local independent charity with around 60 members of staff, mostly part-time. We help over 1500 local older people every year, offering activities, events, social contact and information. It's a great place to work if you really want to make a difference in people's lives.

Our website is regularly updated with all of our latest vacancies.



You can find out more [here](#)

Volunteer with us

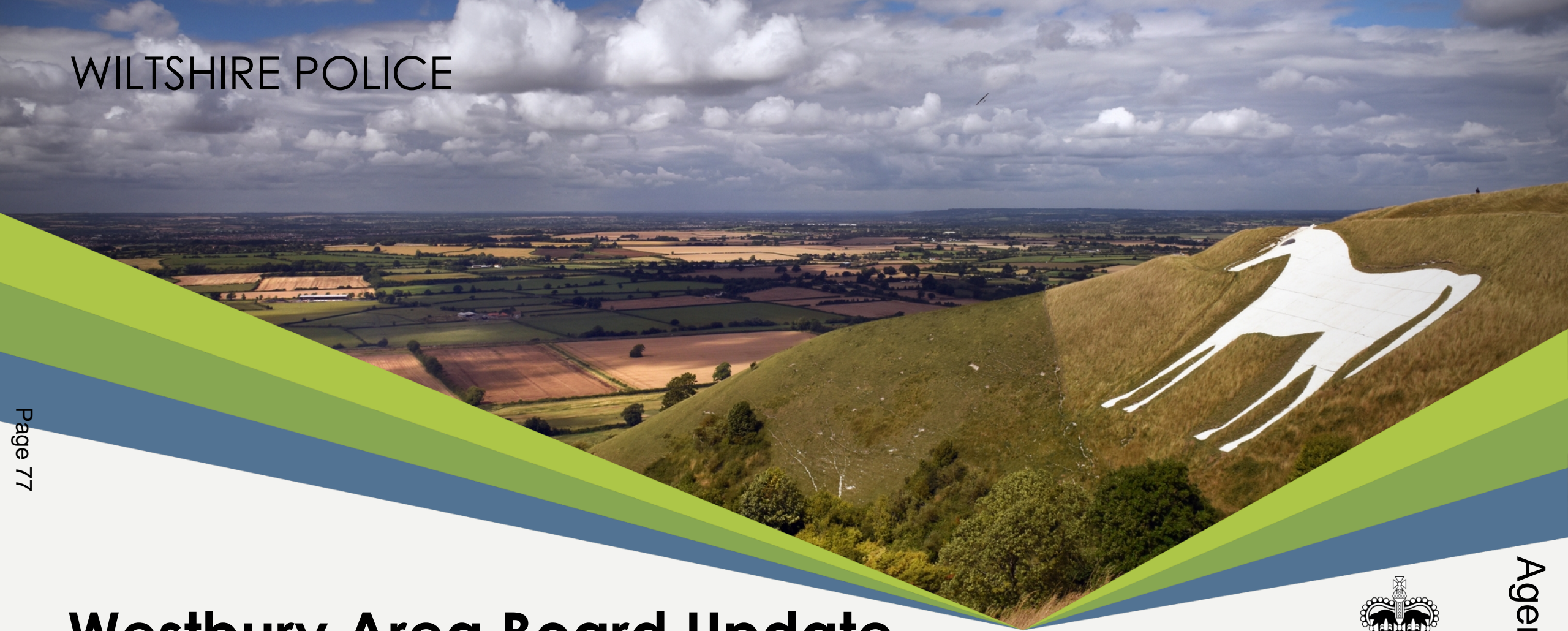
We rely on volunteers to support the services we deliver. We welcome applications and support from all parts of the community and will work with people so they get the best experience possible from working with us.



If you are ready to volunteer with us then the first step is to read about our volunteer roles on our [website](#) and complete our application form. This is how we first get to know you and understand what you want to get out of volunteering.

Visit our website for more information about our services
www.ageukwiltshire.org.uk
www.ageuk.org.uk/southampton/

WILTSHIRE POLICE



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Westbury Area Board Update

Warminster Neighbourhood Policing Team

June 2024



Agenda Item 7.

Inspector Lou Oakley

Warminster
Westbury
Mere
Tisbury



Inspector 2413 Lou OAKLEY

A/PS Tom NEWMAN (Westbury)

PC 2848 Guy HAMEL – Warminster

PC 0302 Lauren FAIRLEY – Warminster

PC 0441 John PAGAN – Westbury

PC 1037 Georgina RUSSELL- Mere and Tisbury

PCSO 7942 Alice MOORE -Westbury rural

PCSO 6259 Stewart HUNT – Mere / Tisbury

PCSO 9548 Leigh HOLCOMBE – Warminster

PCSO 9469 Roland REVERS – Westbury

PCSO 70901 Luckasz Kolasinski – Warminster



Neighbourhood Policing Pillars



Engaging Communities



Solving Problems



Targeting Activity

Engaging Communities



ENGAGE REGULARLY WITH COMMUNITIES BY HOLDING FACE TO FACE EVENTS

- We will hold at least one public meeting / surgery per month, giving you a chance to meet your local team and find out more information on local policing priorities, crime stats and engagement opportunities
- We will advertise our public meetings and surgeries on the **Your Area** section of the Wiltshire Police website, on local Neighbourhood Policing Team social media channels and Community Messaging
- Every engagement opportunity will be recorded so we can ensure we are meeting our commitment to you
- We will hold regular face to face meetings and events with a wide range of community groups such as businesses, faith groups, youth groups and residents' associations
- We will bring policing out to your community, through the proactive use of the Neighbourhood Engagement Vehicles.

ENGAGE REGULARLY THROUGH ONLINE CHANNELS

- We will actively use local Neighbourhood Policing Team social media channels to engage with our communities
- Every Neighbourhood Policing Team will host quarterly Facebook Live events
- We will exchange information with those signed up to our Community Messaging alert system via email, text or phone and continue to promote this free service to new members.

INCREASE AND BROADEN OUR ENGAGEMENT ACROSS NEED TO REACH COMMUNITIES

- We will build Community Beat Profiles for each of our Neighbourhood Policing Team to help us better understand the specific communities within our local areas
- We will engage with specific community groups and those living and working in particular geographical areas about those issues that are important or impacts most upon them
- We will work with young people and our partners in education settings to help improve safety, reduce reoffending and, along with relevant other agencies, offer support to those who need it.

PUBLISH INFORMATION ON YOUR LOCAL TEAM, LOCAL PRIORITIES AND UPDATE ON ACTIVITY

- We will provide you with information so you know who your local Neighbourhood Policing Team is by publishing this on the **Your Area** section of the Wiltshire Police website
- We will publish monthly local priorities on the **Your Area** section of the Wiltshire Police website and, through our regular engagement with you, we will consult you when we are setting them
- We will provide community updates on activity being carried out to help tackle local priorities
- We will ensure intelligence-led visible patrolling in local communities, at least once a week, responding to local policing issues and concerns
- We will publish local policing updates, wherever possible, in community magazines / newsletters or bulletins.

CONSULT AND ENGAGE WITH COMMUNITIES ON KEY DECISIONS

- We will ask the public to take part in questionnaires and surveys to build information and improve our policing service
- We will provide visibility at Parish Council meetings and, in the absence of physical attendance, will provide a written update. We will also support a programme of additional meeting attendance through Area Boards or Community Safety Groups
- We will action feedback, concerns or complaints – and tell you what action has been taken. If we cannot help, we will help signpost the public to who can
- We will work closely with our partners, such as local authorities and parish and town councils, and community representatives i.e. businesses, faith groups, schools to tackle community issues
- We will work closely alongside local watch schemes to enable strong partnerships between the police and communities
- We will consult regularly with our Independent Advisory Groups (IAGs) to ensure they have a voice as a critical friend to help shape our policing service.

Our mission: Keeping Wiltshire Safe

Our priorities:

Safer public spaces

Violence

Burglary

Solving Problems

- A focus on proactive prevention
- Systematic use of a structured problem-solving process, such as SARA (scanning, analysis, response, assessment)
- Detailed problem specifications based on multiple sources of information
- Involving communities in each stage of the problem-solving process
- Routinely assessing the impact of responses and sharing good practice
- Integration with other parts of the organisation to support its delivery
- Working with partners (eg, by sharing data and analytical resource and delivering responses)



Targeting Activity

- Provide greater focus to community engagement, problem-solving, prevention and early intervention
- Inform resource deployment decisions
- Lead to a more coordinated response with partners and reduce demand
- Enforcement tactics



Local Priorities & Updates

Priority	Update
Farewell to some of the team...for now.	Since the last Area Board we have had to say farewell to some of the neighbourhood team. Vicky Howick who was covering the Sgt role has moved on to the rural crime team, Tom Newman has stepped up to the acting Sgt role until we appoint a new SGT
Shoplifting Spike, including Warminster	Warminster - There is an ongoing spike in shoplifting in the surrounding areas, PC HAMEL has taken lead on this and a problem solving approach working with business around shoplifting protocols, prevention and enforcement Days of action and Operations will be taking place in Warminster
Youth ASB	Warminster - PC Fairley has responsibility and problem solving for Youth ASB – partnership working with youth network and other departments in Wiltshire Council, tackling ASB – Criminal damage , Public order offences and theft Westbury – Tom Newman – long term problem solving approach – CADETS , youth work
Rural Crime – Burglary and Non dwelling burglaries	Took a spike at the beginning of the year – PC Russell has responsibility and long term problem solving for Dwelling and Non Dwelling burglaries in the rural areas concentrating on Mere and Tisbury – We have seen a significant decrease in the last 6 weeks – Planned Operations have been run to target certain locations and crime prevention advice offered out
Drugs	We are continuing to work on and gather intelligence around drug use and supply in the area- I have an intelligence officer who assists with this and building any drug intel and warrants to target address , We completed drugs warrants in March on 4 addresses in Westbury – on going investigations – 6 people arrested

Questions raised at last area board for Warminster around Knife crime statics added for knife crime

Possession of Offensive weapon reports

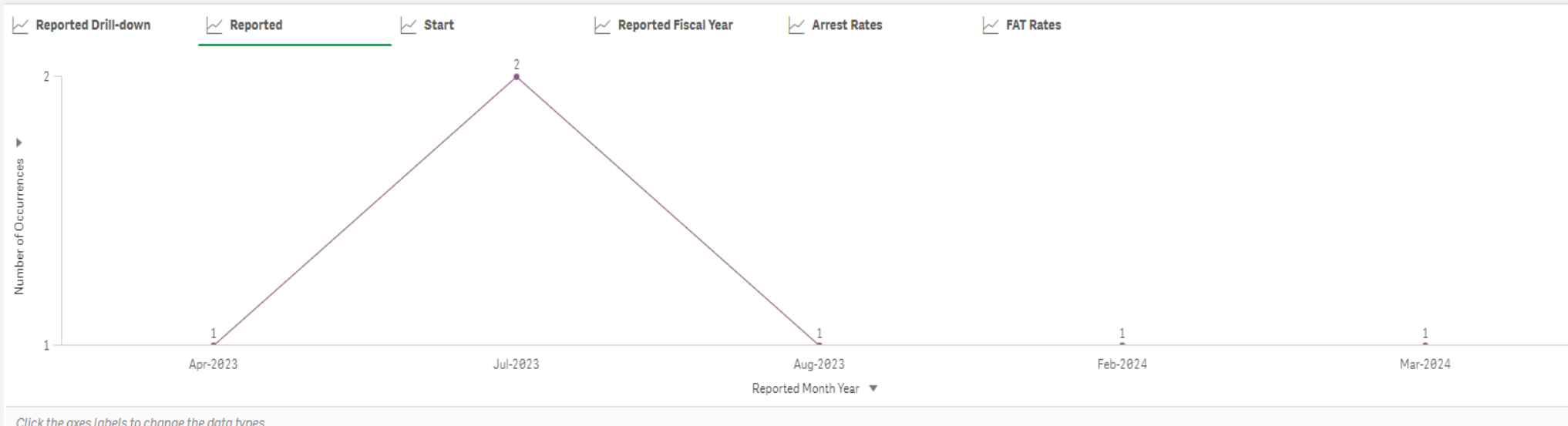
Warminster sector April 2023 – April 2024

6 reports in the last year – X1 young male seen on train with knife under his belt – Aug 23 – never identified

X1 report male with air rifle shooting out window

X 5 Dv related in private homes – Male charged

We are the lowest in County with Trowbridge, Chippenham , Devizes all being higher between 15 and 35 reports



Click the axes labels to change the data types

Working with our Rural Communities /villages

New mobile police stations

To reach our rural communities and villages the team will be out in the New mobile police station when they can – these will be advertised on social media time dates and locations , they will also be at community events .

Parish Councils

We are trying to work more closely with our Parish Councils – Each Parish council should have contact with their Local PCSO who should be offering support – due to the amount of Parish councils its not possible to get out to all meetings face to face

Parish council forum for County Set up by Chief Inspector Brain – via teams for all Parish councils – currently these will be run 4 times a year



Useful Links

For more information on Wiltshire Police's performance please visit:

- PCC's Website - <https://www.wiltshire-pcc.gov.uk/>
- HMICFRS Website - <https://www.justiceinspectorates.gov.uk/hmicfrs/police-forces/wiltshire/>
- Police.uk - <https://www.police.uk/pu/your-area/wiltshire-police/>
- For information on what crimes and incidents have been reported in the Warminster Community Policing Team area, visit <https://www.wiltshire.police.uk/police-forces/wiltshire-police/areas/about-us/about-us/cpts/warminster-cpt/> to view a crime and incident map and find links to more detailed data

Get Involved

Keep up to date with the latest news and alerts in your area by signing up to our **Community Messaging service** – www.wiltsmessaging.co.uk

Follow your CPT on social media

- [Warminster Police Facebook](#)
- [Warminster Police Twitter](#)
- [Westbury Police Facebook](#)
- [Mere Police Facebook](#)

Find out more information on your CPT area at: www.wiltshire.police.uk and here www.wiltshire-pcc.gov.uk

The screenshot shows the top navigation bar of the Wiltshire Police website. It includes the Wiltshire Police logo, a search bar with the text "How can we help you?", and a menu with options: "Report", "Tell us about", "Apply or register", "Request", and "Feedback". Below the navigation bar is a breadcrumb trail: "Home > About us > CPTs". The main heading is "Warminster CPT". The content area contains the following text:

CPT Warminster covers the areas of Warminster, Westbury, Tisbury, Mere and surrounding areas

To contact your CPT about a community-related matter, such as a school visit, then please email WarminsterAreaCPT@wiltshire.police.uk. Please note that this mailbox is not monitored 24/7.

You are unable to report crimes of any type via email and please do not report any situations that require an urgent response. In the case of an emergency please contact 999 and for non-urgent crimes and incidents, please call 101 or [Report a crime here](#)

You see a map of [crimes in the Warminster area](#) by visiting www.police.uk

WILTSHIRE POLICE



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Road Safety update – Westbury Area Board

Wednesday 19 June 2024



Keeping Wiltshire Safe

www.wiltshire.police.uk | [Facebook/wiltshirepolice](https://www.facebook.com/wiltshirepolice) | [Twitter @wiltshirepolice](https://twitter.com/wiltshirepolice) | [LinkedIn/company/wiltshirepolice](https://www.linkedin.com/company/wiltshirepolice)

• #FATAL5 education



Careless or inconsiderate driving

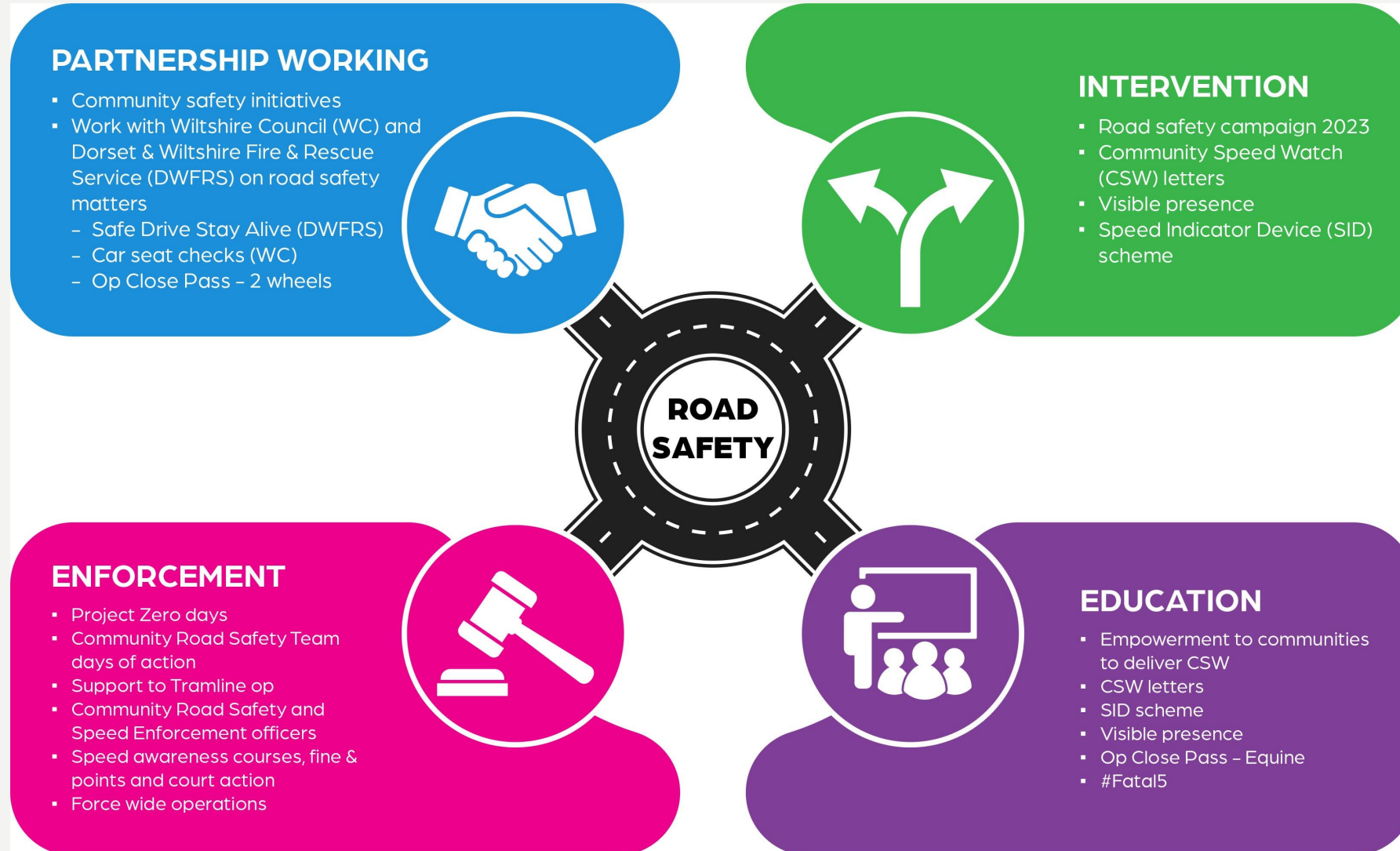
The offence of driving without due care and attention (careless driving) is committed when your driving falls below the minimum standard expected of a competent and careful driver, and includes driving without reasonable consideration for other road users.

Some examples of careless or inconsiderate driving are:

- overtaking on the inside
- driving too close to another vehicle
- driving through a red light by mistake
- turning into the path of another vehicle
- flashing lights to force other drivers to give way
- misusing lanes to gain advantage over other drivers
- the driver being avoidably distracted by tuning the radio, lighting a cigarette etc
- unnecessarily staying in an overtaking lane
- unnecessarily slow driving or braking
- dazzling other drivers with un-dipped headlights



• Community Road Safety Team; what we do



Community Speed Watch

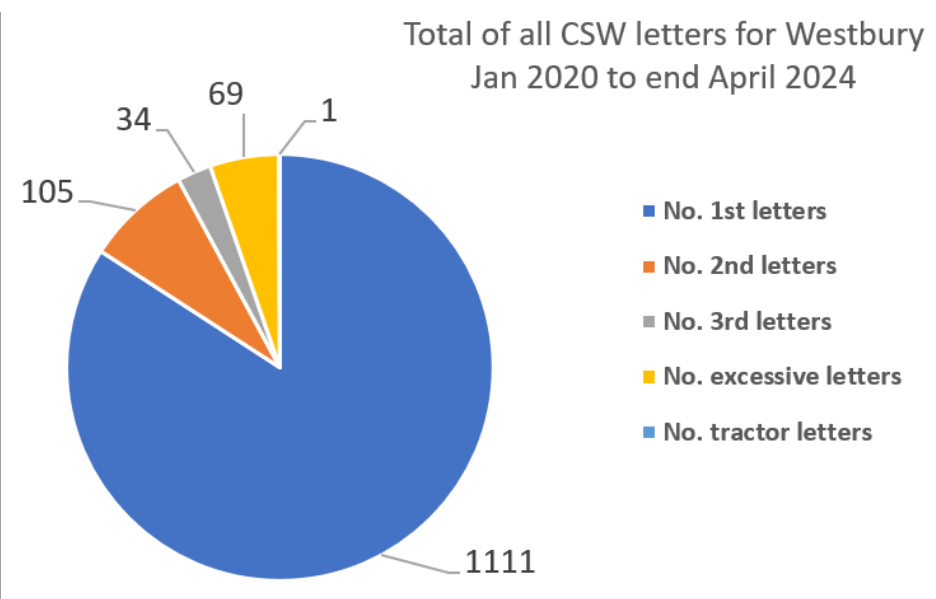
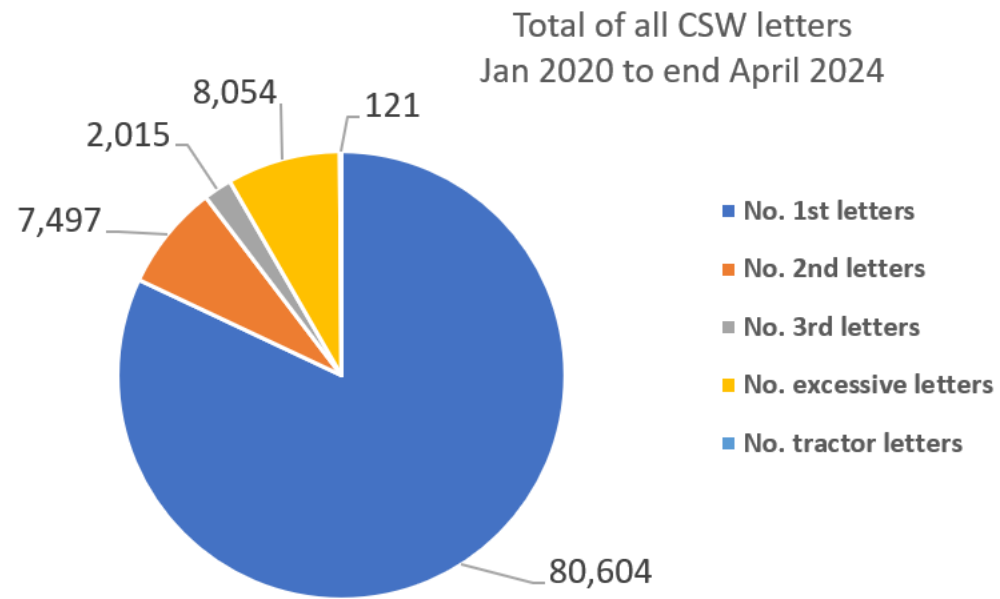
CSW



• CSW Westbury area - Data since July 2020 to 8 May 2024

Team	No. 1st letters	No. 2nd letters	No. 3rd letters	No. excessive letters	No. tractor letters	Total letters	No. of watches	Average speeders %
Bratton	425	40	19	31	0	515	149	2.7%
Dilton Marsh	99	3	1	4	0	107	121	0.4%
Edington	587	62	14	34	1	698	213	1.8%
Grand Total	1111	105	34	69	1	1320	483	1.7%

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• Traffic surveys – Westbury

January 2022 to 30 April 2024

Wiltshire Council

Title	Result	Survey start date	Speed limit	85th percentile	CPT	Area Board
Bratton - C219 Trowbridge Road	Speed education	07/12/2023	20	31	Warminster	Westbury
Bratton - Trowbridge Road	Speed education	07/12/2023	20	31	Warminster	Westbury
Edington - B3098 Westbury Road (NE the of The City)	Speed education	25/04/2022	30	38.03	Warminster	Westbury
Edington - B3098, Westbury Road, Sandy Lane	Speed education	25/04/2022	30	37.93	Warminster	Westbury
Edington - C49, Lower Road	Speed education	09/09/2023	20	29.3	Warminster	Westbury
Westbury - A350 Warminster Road	No further action	11/09/2023	30	33.4	Warminster	Westbury
Westbury - Station Road	No further action	16/06/2022	30	32.19	Warminster	Westbury
Westbury - The Mead	Speed education	13/11/2023	30	36.2	Warminster	Westbury
Westbury - Westbury Leigh	No further action	29/01/2024	30	29	Warminster	Westbury

• Wider work recently

Our Roads Policing Unit (RPU) in the last quarter, covering January to April issued over **2390 tickets** to motorists, for numerous road related offences.

- [Op Tramline](#) is running every month, in April the main focus was on mobile phone enforcement.
- 5 more RPU officers have joined the team.
- RPU ran a [MIB](#) no insurance operation focussing on the M4 in conjunction with TVP, A&S and Gwent Police. Wiltshire had 12 vehicles seized off the M4 and the highest in the region.



 **Wilts Specialist Ops @WiltsSpecOps · 05/04/2024**
#RPU were out again running #OpTramline today in between other jobs and commitments 🙌
Even more drivers found to be distracted at the wheel or not restrained #Fatal5



0:06 
2 7 110 3.1K

 **Wilts Specialist Ops @WiltsSpecOps · 06/04/2024**
#RPU have this vehicle stopped in Bulford due the driver only holding a provisional licence and the vehicle holding no policy of insurance, driver reported and vehicle seized
#NoInsuranceNoLicenceNoVehicle #S165 #Seized @DriveInsured



6 10 190 4.3K

 **Wilts Specialist Ops @WiltsSpecOps · 17/03/2024**
Full house of document offences for this motorcycle, seized on the A429 near Kemble. No number plate; insurance; tax or MOT, ridden by a provisional licence holder.



11 10 290 7K

Community Speed Enforcement Officers

CSEO's



• CSEO – Dashboard – 1 January 2023 to 8 May 2024

CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

10,667.00

No. Speed awareness co...

1,450.00

No. Fine & Points

144.00

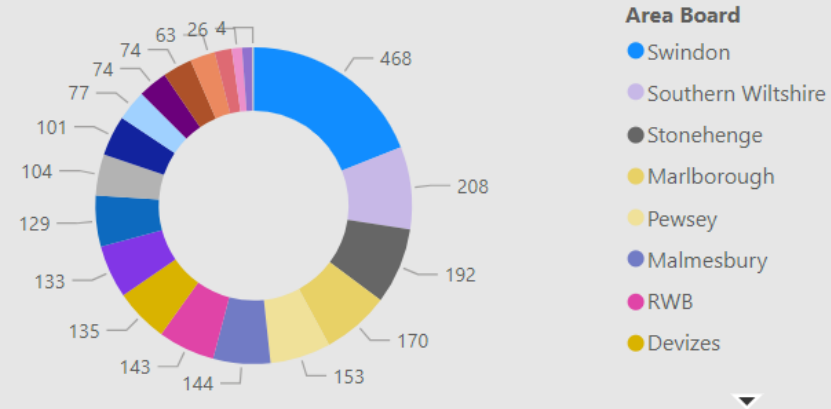
No. Court

851

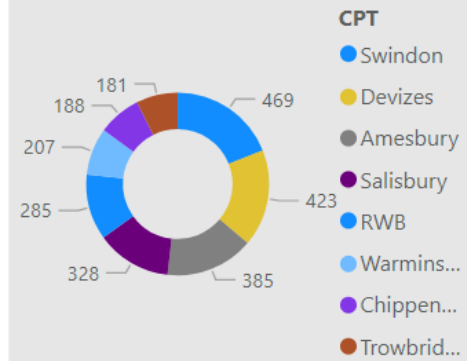
No. of Locations

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Swindon - Thamesdown Drive	2023	December	251.00	54.00	0.00	Swindon	Swindon
Swindon Queens Drive adjacent with Cambridge Close	2024	April	151.00	26.00	0.00	Swindon	Swindon
Shaw and Whitley - A365 Folly Lane	2023	November	129.00	15.00	0.00	Trowbridge	Melkshar
Swindon - Thamesdown Drive	2024	January	103.00	16.00	0.00	Swindon	Swindon
Wilton - The Avenue	2023	August	102.00	31.00	4.00	Salisbury	South We
Harnham - Lime Kiln Way	2023	November	97.00	11.00	0.00	Salisbury	Salisbury
Cholderton - Church Lane	2023	March	95.00	4.00	1.00	Amesbury	South We
Swindon - Thamesdown Drive	2024	March	94.00	23.00	0.00	Swindon	Swindon
Swindon Queens Drive adjacent with Cambridge Close	2024	March	90.00	13.00	1.00	Swindon	Swindon
Wilton - The Avenue	2023	November	84.00	33.00	8.00	Salisbury	Southern
Cricklade - Spital Lane	2023	April	80.00	10.00	0.00	RWB	RWB
Tilshead - Candown Road	2023	August	78.00	10.00	1.00	Amesbury	Stoneher
Wilton - The Avenue	2024	April	77.00	23.00	6.00	Salisbury	Southern
Coombe Bissett - Deegan House	2023	November	72.00	10.00	0.00	Salisbury	Southern
Total			10,667.00	1,450.00	144.00		

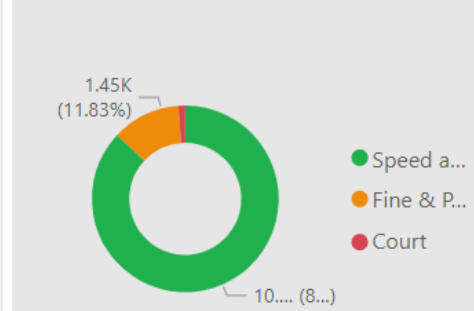
Activity by Area Board



Activity by CPT



Outcomes



• CSEO – Westbury Area Board - 1 January 2023 to 8 May 2024

CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

81.00
No. Speed awareness co...

5.00
No. Fine & Points

0.00
No. Court

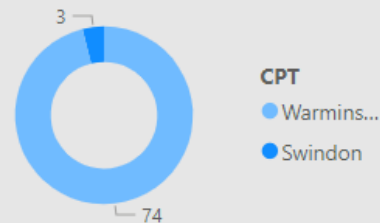
30
No. of Locations

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Bratton - Melbourne Street	2023	July	8.00	0.00	0.00	Warminster	Westbury
Bratton - Trowbridge Road	2023	August	8.00	1.00	0.00	Warminster	Westbury
Edington - 14 Westbury Road	2023	July	8.00	1.00	0.00	Warminster	Westbury
Edington - Longlands Close	2023	January	8.00	1.00	0.00	Warminster	Westbury
Edington - Telephone Exchange East	2024	May	6.00	0.00	0.00	Warminster	Westbury
Edington - Telephone Exchange West	2023	October	5.00	0.00	0.00	Warminster	Westbury
Bratton - Melbourne Street	2023	January	4.00	0.00	0.00	Warminster	Westbury
Edington - Telephone Exchange East	2024	January	4.00	0.00	0.00	Warminster	Westbury
Chapmanslade - Layby	2023	November	3.00	0.00	0.00	Warminster	Westbury
Chapmanslade - Layby	2024	January	3.00	0.00	0.00	Warminster	Westbury
Dilton Marsh - Shepherds Mead	2023	November	3.00	0.00	0.00	Warminster	Westbury
Edington - 14 Westbury Road	2023	June	3.00	1.00	0.00	Warminster	Westbury
Bratton	2023	January	2.00	0.00	0.00	Warminster	Westbury
Bratton - Trowbridge Road	2023	October	2.00	0.00	0.00	Warminster	Westbury
Chapmanslade -	2023	October	2.00	0.00	0.00	Warminster	Westbury
Total			81.00	5.00	0.00		

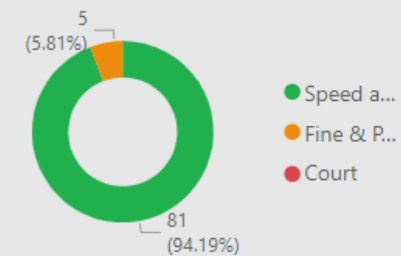
Activity by Area Board



Activity by CPT



Outcomes



• Your Force | Your Area | Follow us

For information on Road Safety in Wiltshire visit:
[Road safety campaign | Wiltshire Police](#)

[Road Safety \(wiltshire-pcc.gov.uk\)](http://wiltshire-pcc.gov.uk)



[Westbury Town | Your Area | Wiltshire Police | Wiltshire Police](#)

[Westbury Rural | Your Area | Wiltshire Police | Wiltshire Police](#)



[Westbury Police | Facebook](#)

[Wilts Specialist Ops \(@WiltsSpecOps\) / X \(twitter.com\)](#)

[Wiltshire Specials \(@wiltspolicesc\) / Twitter](#)



Update for Wiltshire Area Boards

April 2024

Covid spring booster programme

The Covid-19 booster vaccination programme for those most at risk of serious illness from the virus will begin in April.

The advice for this Spring is to offer the vaccine to those at high risk of serious disease and who are therefore most likely to benefit from vaccination.

The JCVI advises the following groups should be offered a COVID-19 booster vaccine this Spring:

- Adults aged 75 years and over.
- Residents in a care home for older adults.
- Individuals aged 6 months and over who are immunosuppressed.

Trailblazing health centre

Devizes' state-of-the-art health centre has recently celebrated its first anniversary, with staff at the site proud to have cared for more than 59,000 people during its inaugural 12 months.

The centre, which takes pride of place as the Wiltshire town's flagship location for health and care, had its official opening on 22 February 2023, just a few weeks after the doors first opened to patients.

Since then, the team at Devizes Health Centre, which holds the title of being one of the country's first fully integrated healthcare centres, meaning GP appointments take place alongside many other health and care services, such as outpatient clinics and community care, have carried out a total of 16,834 face-to-face appointments.

When combined with appointments carried out over the phone, the Devizes team cared for 59,457 people during their first year, which equates to approximately 238 patient interactions each day.

Along with being 100 per cent energy efficient – the site uses heat pumps and solar panels to generate its own power – Devizes Health Centre is also a hub for same and next-day care.

Patients of four nearby GP practices are able to be referred directly to the new urgent care service, meaning local people need not travel further afield for quick help and treatment.

Further information about Devizes Health Centre, as well as all other local health and care services, can be found online at www.bsw.icb.nhs.uk.

BSW Care Coordination initiative wins prestigious HSJ award

Medvivo and BSW ICB have won a prestigious Health Service Journal Award for a project to coordinate health and care services so that patients receive the best possible care to meet their needs, at the right, in the right place and avoids emergency admission.

The project, which has been running across BSW since December 2022, received a Gold Award in the category 'most effective contribution to integrated health and care'.

The Care Coordination Hub see Specialist Paramedics working alongside Advanced Clinical Practitioners and other Health and Care Professionals (in the hub and virtually) to optimise the flow of patients across the region. Working this way reduces the risk of harm and makes the best use of the resources to provide high-quality care.

New Partnership announced to support unpaid carers in Wiltshire

Wiltshire has thousands of people who provide help as unpaid carers to those needing additional support. Wiltshire Council and the BSW ICB have a role to ensure those people are provided with respite, support and opportunities to network with other unpaid carers.

The council has announced that Age UK Wiltshire is working in a consortium with Community First, Alzheimer's Support, Wiltshire Service Users Network, Citizens Advice Wiltshire and Wessex Community Action (and many more charities). As a group they are called 'Carers Together Wiltshire' and will provide respite, and a range of support to adult unpaid carers from the age of 18. This will include training, carer cafes and awareness raising in the community for unpaid carers. They will also work closely with Wiltshire Council to continue conducting carer's assessments.

Community First has been awarded the contract for younger adult and young carers from ages 5 – 25, focusing on support in primary schools and supporting Wiltshire Council with their work with secondary schools and colleges, understanding their rights and what support is available to them and giving them opportunities to carry on doing the things they enjoy – whilst also teaching them key life skills as they grow up.

Both providers will work together to support carers aged 18 – 25 and family support including parent carers. There is also investment in online support so carers can access training, chats, helpful guides and support at any time.

There will continue to be a Wiltshire Carer Card which will provide unpaid carers with ID as a carer and record emergency contact details. This will be available as a physical card and a digital app for people's smartphone, if preferred. Unpaid carers can continue to use the emergency card they already have while they wait for the new card. The new providers will also continue to work closely with hospitals to ensure unpaid carers are supported. Assessments for unpaid carers will continue as normal.

From 1 April Carer Support Wiltshire will continue to run its services independently of the council including carer cafés, the Hear to Talk service, family support and activities, carer wellbeing workshops, young carer activities, carer grants and their Bereavement Help Points.

The unpaid carers contract is jointly funded by Wiltshire Council and BSW ICB.



The Carers Together Wiltshire Partnership

Community First is working in partnership with Age UK Wiltshire, Alzheimer’s Support, Wiltshire Service Users Network, Citizens Advice Wiltshire and Wessex Community Action, under the umbrella, Carers Together Wiltshire. This partnership allows us to provide tailored support to the thousands of individuals across Wiltshire identified as a carer.

For more information about the support we can offer through Carers Together Wiltshire, telephone 01380 710300 or email enquiries@carerstogogetherwiltshire.org.uk.

Support for Parent Carers

Are you a parent carer, providing care to your child who needs additional support?

Here at Community First, as part of the Carers Together partnership, we can provide a support conversation to discuss your needs. We offer information, advice and guidance and can also signpost and refer you to other support services. We can carry out Carers Assessments if your child is over 18, and you meet the eligibility criteria for a funded service. We will also be providing peer support groups and sending out regular Parent Carer emails full of information and events.



Jo Hiller-Culley is the Parent Carer Lead for Carers Together Wiltshire. Jo has been working to support Parent Carers in Wiltshire since 2012. Jo worked with the Wiltshire Parent Carer Council initially, as an information officer, then with the Wiltshire SENDIASS service around educational support for young people with SEN, and then for Carer Support Wiltshire for over four years, where she developed a robust support service for Parent Carers. Jo is looking to develop her role at Community First, part of the Carers Together Partnership. She would love to hear your views about what our new offer should look like. Please join Jo and her manager Hayley Boland on teams for a chat.

- Date: Thursday 23rd May 2024
- Time: 7-8pm (drop in)

For more information, and to obtain the link, please email: jhculley@communityfirst.org.uk. You can also sign up for the Parent Carers newsletter here: <https://mailchi.mp/93192f1024d4/parent-carers-newsletter>

Voice It, Hear It - Current and Upcoming Engagement Projects



The Voice It, Hear It partnership and delivery team has been working with Wiltshire Council and BSW ICB to engage with people in Wiltshire on a variety of topics related to health and social care, with the overall aim of co-producing, co-designing and co-developing health and social care services locally.

The team has a number of projects underway and scheduled throughout 2024. These have been requested by Wiltshire Council, the Integrated Care Board and other partners.

- **Learning Disability and Autism Life Expectancy:** Working with people with lived experience and public health to understand how screening can be made more accessible and comfortable for people. Topics include bowel, breast and cervical cancer screening and testicular checks.
- **Technology Enabled Care:** Exploring how 18-25 year olds use technology to enhance their independence and how they find out what is available for them.
- **Wiltshire Council Prevention Strategy:** Working with people with lived experience to find out what prevention means to them. What improvements and solutions are needed to meet the diverse needs of our population?
- **Care Quality Commission Adult Social Care Inspection:** Engaging with adults and carers to hear their experiences of Adult Social Care in Wiltshire. Do they feel listened to? Are their choices about their care respected and are they involved in planning their care? What works well and what could be done better?
- **Accommodation Strategy:** Identify the vision and aims of older people to maintain their independence and control within their own home. If not in their own home, how service can be designed to feel like a real home. How older people can be more involved in planning for their future home needs in a timely way.
- **Wiltshire Museum Assize Court Development:** Working alongside the museum to recruit and support a disability advisory group to help inform the museum redevelopment.

For more information about Voice It, Hear It, please see the Project Summary included with this briefing pack. You can also find out more about the project on our website: www.communityfirst.org.uk/voice. To contact the team please email: voice@communityfirst.org.uk

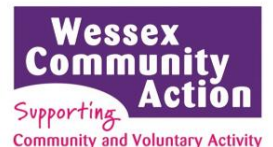
BeMindful - New Wellbeing Pilot Project



‘BeMindful’ is a new pilot wellbeing project led by Youth Action Wiltshire. Through Health Inequalities Funding, the project targets young people aged 11-16 living in the 20% most deprived wards of Salisbury and struggling with their mental health.

By working in partnership with schools and experienced VCSE services, BeMindful offers young people a range of support including access to group work, 1:1 mentoring, counselling referrals, signposting, vocational learning, healthy living and skills development.

The following partners are involved in delivering the pilot project:



New Rural Housing Enabler Project

Community First is leading a new Rural Housing Enabler project in Wiltshire, with support from Wiltshire Community Land Trust. The Rural Housing Enabler (RHE) project will play a critical role in raising awareness of the lack of affordable housing for local people in rural parts of Wiltshire and encouraging and supporting communities to welcome and help make provision for new homes. The RHE will gather information to understand the need for affordable housing within rural communities and help empower communities so that they can explore a range of options.

The RHE will explore all options to bring forward projects that have the support of the local community. These will encompass, but not be limited to, conventional local authority and housing association new build or conversions; Section 106 or similar planning related affordable homes schemes; and schemes that combine both affordable homes for rent and shared or low-cost ownership. To achieve this the RHE will be willing to work with the two local authorities, housing associations and other not for profit providers in the area and private sector builders and developers.

The RHE will provide a great opportunity to connect with all parishes in rural Wiltshire, to begin ascertaining both the extent and type of affordable housing needs in the county and engage with those communities able and willing to do something about it. That `something` might include obtaining evidence of need, identifying possible sites (in particular `exception` sites) and in some cases establishing some form of community-led housing vehicle, such as a community land trust.

Crucially, the RHE will also be able to ascertain the existing and potential delivery agents for affordable housing, including Wiltshire Council, developers willing to provide a proportion of affordable housing in their proposals, and housing associations able to keen to work with rural communities. Accordingly, the RHE will be able to begin painting the whole picture of affordable housing needs within the county, help those villages keen to do something about it, and identify the potential ways of meeting those needs.

As well as establishing housing need another important ingredient in bringing forward more affordable housing for local people is the identification of suitable sites within or on the edge of the villages where these much-needed homes can be built. Part of the role of the RHE will be to liaise with landowners, CLTs, Parish Councils and Neighbourhood Plan groups to seek out such sites that might be brought forward.

The project is at an early stage, and we hope to have more information and project updates to share in the coming months.

Landfill Communities Fund

Are you a not-for-profit organisation in Wiltshire? Have you a capital community project you need some match funding for? Have you planning permission (if needed) and 3 quotes for the work you need doing ready to apply? If so, please fill in an Expression of Interest form which can be found on our website and send this to: mhardwidge@communityfirst.org.uk.

The Grants team will get in touch with you to discuss eligibility and an appropriate time to apply if you are in the correct area, conditional to available funds.

Download information pack: <https://www.communityfirst.org.uk/grants/>

First Aid Training



We offer a range of first aid training courses at Oxenwood Outdoor Education Centre, some courses can also be delivered remotely. Training courses are suitable for schools, youth groups and organisations. We can offer training for people with no first aid experience as well as refresher and requalification training.

Courses offered include First Aid at Work, Paediatric First Aid, First Aid for Mental Health and First Aid for Youth Mental Health. Courses range from 2 hours up to 3 full days of first aid training. During your course, you will be assessed by a qualified trainer and receive a certificate on completion.

A complete list of training courses is available on our website, with details about the course content: <https://www.oxenwood.org.uk/first-aid-training/>

For more information and to book training, email dmaloney@oxenwoodcentre.com

Employability Programmes

Building Bridges

Our Building Bridges Programme, which supports people with significant barriers and challenges to move towards and then sustain education and employment, continues to deliver strongly and is currently supporting 108 participants across Wiltshire.

We will shortly be extending Building Bridges further with a specialist team to support individuals affected by homelessness as part of the Wiltshire Council Rough Sleeping Initiative.

Building Bridges also continues to provide numeracy skills support to qualifying participants as part of Wiltshire Council's Multiply Programme.

Household Support Fund

Community First has been actively involved in helping to deliver Household Support Fund assistance to households in most need across Wiltshire during the current cost of living crisis. Between November and March, our Building Bridges and Youth Action Wiltshire teams distributed £45,000 of vouchers to 156 households - 82% of these were for food, 12% for energy and 6% for other essentials. We are hoping to provide even more assistance to households in need in the next phase of this funding in the coming months.

Community Insurance

Community Insurance is a specialist insurance agent service from Community First. We offer comprehensive insurance for local councils, village halls, community building and playing field associations, with support from our friendly and professional team.

Our policies are underwritten by Zurich. Income generated from Community Insurance is reinvested back into communities including support for village halls, community buildings, local councils and other services provided by Community First.

For a free quote and more information visit our website: www.communityinsurance.co.uk. Or email: communityinsurance@communityfirst.org.uk or telephone 01380 732809.

Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

ewing@communityfirst.org.uk

Voice It, Hear It, is a new project that unifies the collective strength of its partners to support the voice and engagement of people in Wiltshire.



Working alongside Wiltshire Council and the BaNES, Swindon and Wiltshire Integrated Care Board (BSW ICB) we will be engaging with people living and working in Wiltshire to co-produce, co-design and co-develop health and social care services in Wiltshire.

We work alongside people with physical disabilities, sensory needs, mental health conditions, learning disabilities, neurodiversity, long term conditions, complex needs, older people and dementia. Empowering and facilitating them to have their say and get involved in shaping how health and social care services work for them now and in the future.

Voice It, Hear It Projects



We have a number of projects underway and scheduled in throughout 2024. These are requested by Wiltshire Council, the Integrated Care Board and partners in our community.

Learning Disability and Autism Life Expectancy



Working with people with lived experience and public health to understand how screening can be made more accessible and comfortable for people. Topics include bowel, breast and cervical cancer screening and testicular checks.

Technology Enabled Care (TEC)



Exploring how 18-25 year olds use TEC to enhance their independence and how they find out what is available for them.

Wiltshire Council Prevention Strategy



Working with people with lived experience to find out what prevention means to them. What improvements and solutions are needed to meet the diverse needs of our population?



Care Quality Commission Adult Social Care Inspection

Engaging with adults and carers to hear their experiences of Adult Social Care in Wiltshire. Do they feel listened to? Are their choices about their care respected and are they involved in planning their care? What works well and what could be done better?



Accommodation Strategy

Identify the vision and aims of older people to maintain their independence and control within their own home. If not in their own home how service can be designed to feel like a real home. How older people can be more involved in planning for their future home needs in a timely way.



Wiltshire Museum Assize Court Development

Working alongside the museum to recruit and support a disability advisory group to help inform the museum redevelopment.



Engagement and reporting methods

- Focus groups
- 1-1 interviews
- Surveys
- Workshops
- Social media
- Flinga
- Facebook polls/forums
- Qualitative / Quantitative Reports
- Videos
- Artworks
- Campaign sharing
- Awareness

We'd love to hear from you!

voice@communityfirst.org.uk

01380 722475



voice it, hear it



@wiltsvoice

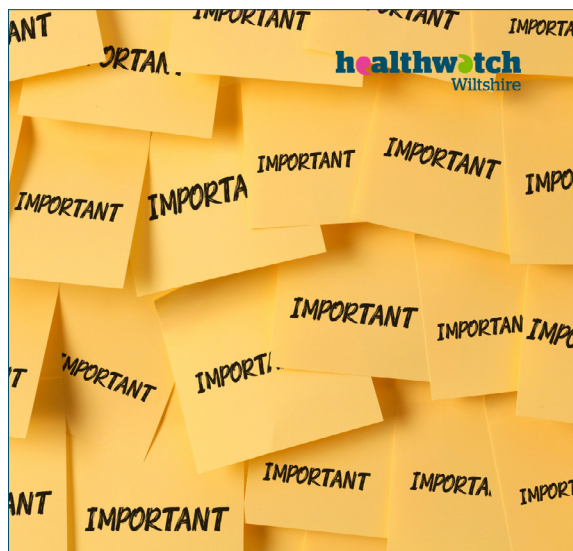


How we set our priorities

Each year Healthwatch Wiltshire sets its priorities for the year ahead based on the experiences that we hear from local people.

These are gathered by:

- Reviewing feedback that we have received over the past year
- Conversations with our Board and volunteers
- All the evidence and feedback we gather is shared with the Board and they help us decide what areas we focus on in the year ahead.



- Care at home
- Accessibility of health services
- How the cost of living is affecting our health
- The impact of living in a rural county.

Our planned work

Based on the survey responses we received, and following a discussion with our volunteers and our Board, the following three priority areas have been agreed:

- **Pharmacy** - a review of the Pharmacy First scheme.
- **Living in a rural county** - focusing on the issues people face living in isolated areas and how they access services.
- **Care at home** - hearing the views of people who have an NHS@Home (virtual ward) package to provide care at home and how this is working for them.

We also talk to local commissioners and voluntary sector organisations to ensure our work can add value to what they're doing and to check that we aren't duplicating work that's already being done elsewhere.

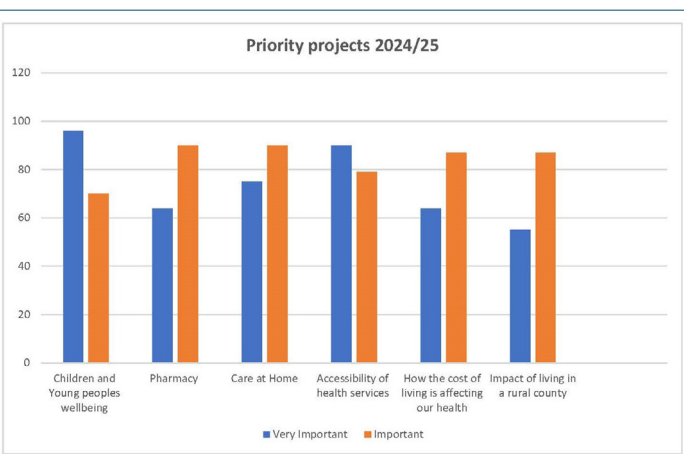
While other people can suggest areas of focus to us, we are an independent organisation and decide our own workplan.

Our priorities for 2024/25

This year we ran an online survey throughout March and we also visited libraries, community campuses and local groups to gather people's views.

The survey invited respondents to choose their preferences from a list of six key project themes, all of which came from the feedback we'd received over the previous year:

- The wellbeing of children and young people
- Pharmacy



Westbury Area Board

End of Year Report

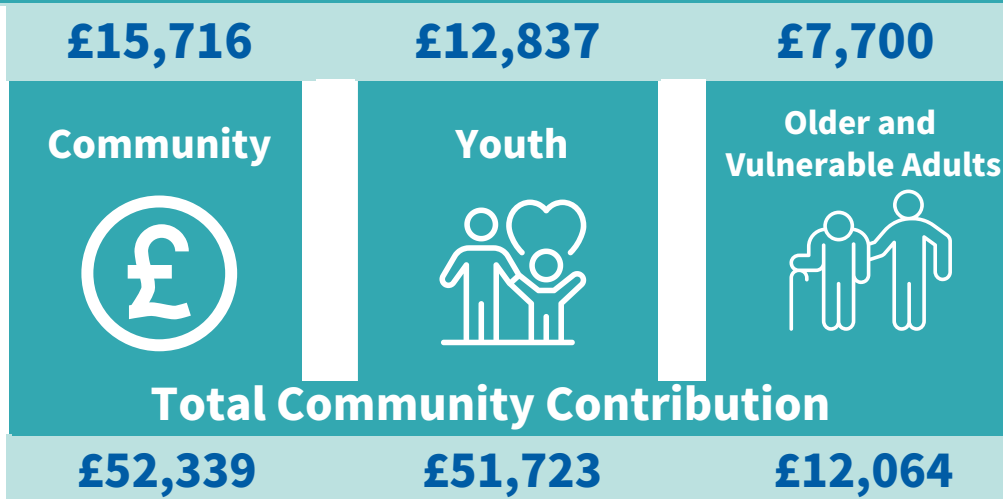
April 2023 - March 2024



Area Board Investment

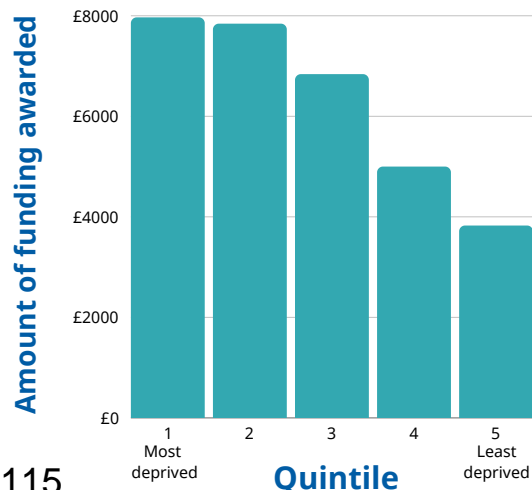
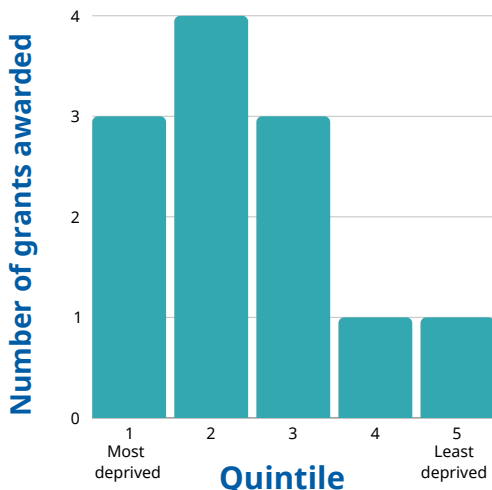
The Area Board invests in local community projects and initiatives that meet local priorities and deliver exceptional outcomes for residents. The Area Board aims to work in partnership to achieve maximum value for its investment.

Total Area Board Investment



The total amount invested in projects through additional community contribution, from fundraising, grants, services in kind or volunteering

Investment by deprivation quintile



Local Priorities

Westbury Area Board reviewed available local data and evidence and integrated this with local knowledge to agree the following local priority themes. The Area Board has undertaken a series of more local actions to positively address them, including the key activities below:

Wellbeing and Positive Activities for Young People



Westbury Area Board has supported multiple local youth organisations including Westbury Youth Club and the pop-up Youth Group at All Saints Church Parish Hall. Other key projects supported include the detached youth work project and teen talk run by 4 Youth Wiltshire, the Equivalent Project combatting self-harm in young people and the always popular Westbury Young People Awards.

Local Environment Action

Westbury Area Board continues to support Parish Councils within the community area to participate in the Pollinator Corridor Project, and has begun to extend this to extra sites in some villages. The Board is also working towards a large Westbury Environment Day event in partnership with Westbury Town Council. This was unfortunately postponed but will take place in 2025



Improving the health and wellbeing of our community



The Health and Wellbeing group continues to bring local organisations together and has begun working towards bringing a “Neighbourhood Collaborative” approach to Westbury. Last summer the group also held a Westbury Wellbeing Day Event to promote the services and activities available to older people in our community. The group has also supported local bowls clubs and the Community Workshop with grant funding.

Combatting Child Poverty

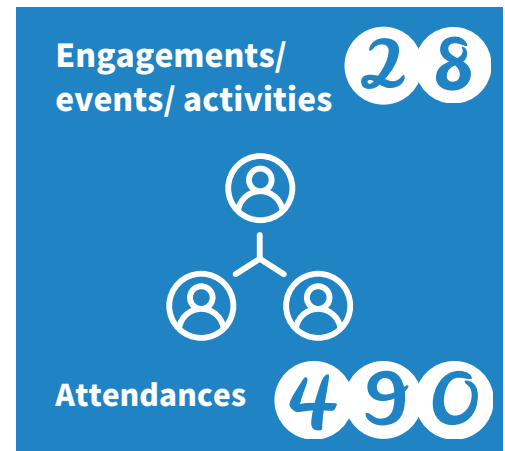
The area board has focused this year on combatting the impacts of child poverty, with a view to looking at the causes of child poverty in 2024/25. The area board continues to support mental health in young people through the teen talk service, the detached youth work project and the self-harm reduction project. The Area Board has also assisted Westbury Area Network to access additional funding through the Household Support Fund to support their foodbank activities.



Engagements

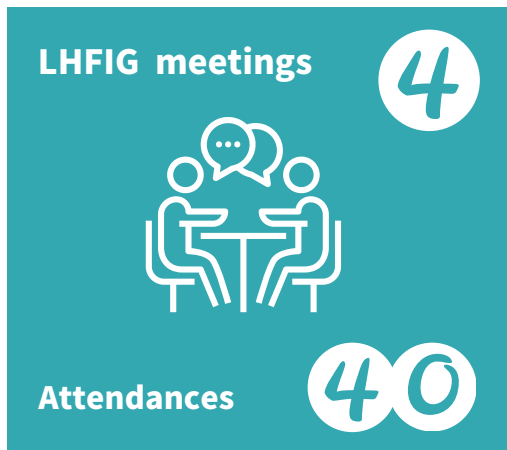
The Westbury Area Board works alongside other organisations to make things happen in the local community. These groups include the town and parish councils, voluntary and community groups, youth organisations, sports clubs and local charities.

The Area Board wouldn't be able to achieve what they do without these partners working on the ground with them. The Area Board hosts regular business meetings, engagement activities, events, surveys and working groups to stimulate and support local community action.



Local Highways and Footpath Infrastructure group

The LHFIG is a sub group of the Westbury Area Board, which deals specifically with highway issues. They aim to find solutions for local transport issues, such as road repairs, traffic problems, road layouts and parking. The amount allocated is dependent on the geographical size and population for the community area and the funding allocation is for capital expenditure and can be used to provide new and improved highway infrastructure.



Westbury Area Board 19 June 2024

Appointments of Representatives 2024/25

1. Purpose of the Report

- 1.1. To appoint Councillor representatives for the Area Board. This will include appointing to Outside Bodies and to reconstitute and appoint to any Non-Priority Working Groups and the LHFIG for the year 2024/25.

2. Background

- 2.1. Area Boards are invited to appoint Councillors to be their respective lead for particular Outside Bodies, Non-Priority Working Groups and the LHFIG. The following guiding principles are in place for Councillors when taking on one of these roles:
 - To be the main Area Board point of contact for local Officers within their respective area
 - To attend (and often Chair) relevant working groups of the Area Board
 - To work collaboratively with relevant local partners and community groups
 - To provide regular updates back to the Area Board in relation to their Group/Outside-Body including providing feedback on the success or limitations of previously funded Area Board grants (if applicable)
- 2.2. The Area Board is invited to appoint Councillor representatives to the Outside Bodies or Non-Priority Groups (which do not fall under one of the Area Board Priority areas) listed at **Appendix A**. These appointments will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

3. Main Considerations

- 3.1. The Local Highways and Footpath Improvement Group ([LHFIG](#)) operates as an informal working group making recommendations to the Area Board for approval. Terms of Reference are set out in **Appendix B** for information. The Area Board are invited to appoint a Lead Councillor on an annual basis.
- 3.2. Any amendments to the currently appointed Representatives on Non-Priority Working Groups can be agreed by the Area Board here or at any future scheduled business meeting.
- 3.3. If a new Non-Priority Working group is required, the Strategic Engagement & Partnerships Manager will work with the Board to set out the exact purpose and Membership, which would then be agreed by the Area Board at its next scheduled business meeting.

4. Financial and Resource Implications

4.1. None.

5. Legal Implications

5.1. Some appointments carry responsibilities and duties, for example, those which involve becoming a trustee. Councillors are advised to seek advice on individual appointments if required. [Protocol 3](#) of the Council's Constitution sets out Guidance to Members on Outside Bodies.

6. Safeguarding Implications

6.1 Processes are in place to ensure Disclosure and Barring Service (DBS) checks are undertaken as appropriate.

7. Environmental Impact of the Proposals

7.1 None.

8. Equality and Diversity Implications

8.1 None.

9. Delegation

9.1 By convention, appointments to Outside Bodies which operate within the boundary of a community area are made by the relevant Area Board.

9.2 The appointment of Councillors and other representatives to Non-Priority working groups operating under the Area Board is a matter for the Area Board to determine.

10. Recommendation

10.1 The Area Board is requested to:

- a. Appoint Members as Lead representatives to Outside Bodies, any Non-Priority Working Groups and to the LHFIG, as set out at Appendix A;
- b. Note the Terms of Reference as set out in Appendix B.

Lisa Alexander, Senior Democratic Services Officer

Appendices:

Appendix A – Appointments to Outside Bodies, Non-Priority Working Groups and the LHFIG
Appendix B –LHFIG Terms of Reference

Unpublished background documents relied upon in the preparation of this report

None.

Appendix A

Representative Appointments 2024/25

Appointments on Outside Bodies and Non-Priority Working Groups will continue for the duration of Councillors' terms of office, and will be reviewed annually, unless the Board determines otherwise.

Outside Body	Councillor Representative
Westbury Local Youth Network (LYN)	Cllr Carole King
Westbury Health and Wellbeing Forum (HWB)	Cllr Gordon King
Westbury Ham Community Project (Eden Vale Youth Centre Project)	Cllr Matt Dean
Warminster and Westbury CCTV	Cllr Matt Dean

LHFIG Councillor Representative Note: This position is appointed annually	All Westbury Area Board Councillors
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LOCAL HIGHWAY & FOOTWAY IMPROVEMENT GROUPS (LHFIG)

TERMS OF REFERENCE

Membership of the LHFIG

The LHFIG will normally be made up of:

- Members of the Area Board
- Town and Parish Council representatives
- Community / Stakeholder representatives

It is recommended that the groups do not normally consist of more than 10 representatives, but for larger community areas this may not always be feasible.

Representatives should act as a conduit between their organisations and the LHFIGs by putting forward the views of the body they represent and providing feedback to its members regarding the work of the LHFIGs. The group members will also need to be mindful of the needs of the community area when making their recommendations, as not all councils and groups may be represented on the LHFIGs.

Recommendations to the Area Board will usually be reached by consensus, but if necessary, these can be agreed by a show of hands by those representatives present at the meeting.

The group will normally be chaired by a Wiltshire councillor. Membership of the LHFIGs will cease when a member ceases to hold the stated office as first appointed, or when a parish/town council or group choose to nominate an alternative representative.

The LHFIGs may invite representatives from local organisations to its meetings to give technical advice or to share pertinent local knowledge on projects in the area.

Appointment of LHFIGs members

Appointment of Wiltshire Council members to the LHFIGs will normally be agreed at a full meeting of the Area Board. Membership may be varied, with the agreement of the Area Board Chairman, subject to approval at the next full Area Board meeting.

Where required for flexibility, the Area Board may appoint an unnamed representative of an organisation to the LHFIGs (e.g. town/parish council or Community Area Partnership) to ensure that the organisation is always represented at meetings. However, it is preferred that the same representative attends if possible to ensure consistency of membership.

Media relations

Members of the LHFIGs must not issue press statements on behalf of the Area Board.

Any press statements about the work of the LHFIGs should be agreed between the Chairman of the LHFIGs and the Chairman of the Area Board, and in consultation with

Wiltshire council's communications team. You can contact the communications team at communications@wiltshire.gov.uk.

Meetings

It is recommended that the LHFIGs meet four times a year. Ideally the meetings should be 2 to 4 weeks in advance of the Area Board meetings. Meetings are intended to be limited to the membership set out above and is open to other members of the Area Board who wish to attend. It can be open to public if the LHFIG chair wishes, and by invitation. It should be noted that LHFIGs are advisory bodies and do not exercise delegated decision-making powers. All decisions are to be ratified by the Area Board.

Officer support

Meetings will be attended by relevant officers from Wiltshire Council, including a Senior Transport Planner, a Senior Traffic Engineer, Local Highway Maintenance Engineer and the local Community Engagement Manager. Attendance by officers of other expert knowledge may be arranged when necessary.

Additional support will be provided outside of the meeting by the Corporate Office Business Support unit as currently for Area Boards, for the purpose of arranging meetings, venues, and the production of meeting action notes.

Terms of reference

The LHFIGs have no formal decision-making authority on operational matters or budget expenditure but act as an informal discussion forum making recommendations to the Area Board. Recommendations must be agreed at a full LHFIG meeting before being brought to the next Area Board for approval.

The LHFIGs terms of reference are set out at Appendix 1:

Examples of projects the LHFIGs can and cannot fund are set out in Appendix 2:

Terms of Reference

1. Small-scale transport schemes – discretionary funding

To make recommendations to the Area Board to determine priorities and levels of expenditure required for small-scale transport schemes in the community area. A discretionary highways budget has been allocated to the board by the Cabinet Member for Transport, Waste, Street Scene and Flooding. The funding allocation is a mixture of highways and council capital funding and can only be used to provide new and improved highway infrastructure. It is suitable for schemes that improve safety, increase accessibility and sustainability by promoting walking, cycling and public transport and improve traffic management.

It cannot be used to fund revenue functions, such as routine maintenance schemes or the provision of passenger transport services.

A list of schemes which the groups can fund in contained in Appendix B

Schemes considered by the LHFIGs must have first been raised through the highway improvement request system and endorsed by the relevant town or parish council.

The LHFIG's can be directed to look at issues identified by Highways Officers when considered appropriate. For example, when an issue is raised for which other centrally held resource does not exist.

In choosing their local transport schemes, Area Boards will need to be mindful of the priorities of the Local Transport Plan and the likely availability of future funding for implementation.

2. Small scale transport schemes – substantive funding

To submit bids for funding from the centrally held substantive funds. A scheme qualifies as substantive if the estimated cost is more than the total discretionary amount available as part of the group's annual allocation.

Appendix 2 – Example of projects which can and cannot be funded by LHFIGs

LHFIGs can fund the following:

Pedestrian improvements: including dropped kerbs, new footways, substantive improvements to existing footways, pedestrian crossings (including assessments).

Cycle improvements: new cycle paths, cycle parking / storage.

Bus infrastructure: new and replacement Shelters (subject to agreement on future maintenance liability), bus border kerbs, bus stop road markings.

Traffic signing: new and replacement signs (including signposts), street name plates, village gateways.

New road markings: new and replacement of existing markings.

Speed limits: assessment and implementation.

Waiting restrictions: assessments and implementation.

Footpath improvements: styles, gates, surface improvements to rights of ways (council maintainable only).

Drainage: minor improvements, new gullies.

Street lighting: new installations.

Traffic management measures: including Sockets and posts for SID (Speed Indication Device) equipment.

As a general rule, an asset should exist at the end of the project, i.e. something new that wasn't there beforehand.

LHFIGs cannot fund:

Routine maintenance: such as gully emptying, ditch clearing, hedgerow cutting, pot hole repairs.

Service subsidy: bus services

Promotional campaigns

SID equipment

Improvements for individuals and properties

As a general rule, activities that repair, clean, tidy or remove something that is already present are likely to be considered routine maintenance and cannot be funded by LHFIGs.

Westbury Area Grant Report

Purpose of the Report

1. To provide details of the grant applications made to the Westbury Area Board. These could include:
 - community area grants
 - youth grants
 - older and vulnerable people grants
 - area board initiatives
2. To document any recommendations provided through sub groups.

Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2024/25	£ 15,716.00	£ 12,892.00	£ 7,700.00
Awarded To Date	£ 0.00	£ 0.00	£ 0.00
Current Balance	£ 15,716.00	£ 12,892.00	£ 7,700.00
Balance if all grants are agreed based on recommendations	£ 10,533.20	£ 3,759.80	£ 2,200

Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1572	Area Board Initiative	Westbury Area Board	Dementia Friendly Westbury	£500.00	£500.00
<p>Project Summary: Dementia Friendly Westbury is a project idea which will see Westbury residents, businesses and public sector and 3rd sector organisations, become "dementia friendly" This will include specialist training where necessary as well as awareness raising campaigns within the community area.</p>					

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1480	Community Area Grant	West Wilts Ramblers Work Party	West Wilts Ramblers Work Party Equipment	£1357.60	£678.80
<p>Project Summary: Hello, West Wilts Ramblers have a Work Party, of which I am a member. The Work Party has worked most Tuesdays since 1984 mostly with a Rights of Way Officer and a Contractor – erecting kissing gates, stiles, bridges and steps. Since Austerity the Council has progressively reduced Rights of Way Maintenance, more so since Covid and in April 2023 the Countryside Team only committed to supporting us once a month but unfortunately could not do that. Since Covid, our Work Party has become more autonomous and in the absence of a Council funded Contractor we have become dependent on our own power tools. In 2022 we claimed a total of £500 from the Area Boards in Melksham and Devizes. We used this towards another battery for our brush cutter, hand shears, loppers and gloves. This year we would like to buy another Stihl battery tool, two batteries, brush cutter and hedge trimmer attachments. Shires in Devizes have agreed the council discount of 20% and the cost to us would be £1,358. Please would the Area board consider a grant towards this £1,358. Many thanks Dave Yearsley 01/12/23 West Wilts Ramblers Footpath Secretary/Work Party Coordinator</p>					
ABG1559	Community Area Grant	Westbury Shed	Westbury Workshop facility repair and upgrade	£6896.00	£1030.00
<p>Project Summary: Westbury Shed operate out of our main portacabin next to the WCP building, and out of our second workshop at Grassacres where we tend the gardens. We are grateful for these forever workshops, although they have not weathered the past bad winter weather with our main workshop ROOF has now sprung a leak and brought down the inside roof lining and electrics. We have made it safe but these needs repairing asap as its getting worse. Our second workshop needs the lower FLOOR replacing as it is total rotten now</p>					
ABG1561	Community Area Grant	Westbury Youth FC	Westbury Youth FC equipment and facilities improvement	£8900.00	£2400.00
<p>Project Summary: Westbury Youth FC has been established for 33yrs looking after the youth of Westbury, encouraging, and helping develop the early years of many of our now older resident of Westbury. Last year we had 230 children (mainly boys) and due to the new housing growth and girls wishing to play football our waiting list for places has gone through the roof! So, this year we have opened our facilities to even more children with our policy that we will offer football for all, and increased to just under 300, including under7s, girl's teams. Alongside this increase we need extra 2 sets of FA approved goals and our facilities need improving with updating our changing rooms and refurbishing our derelict toilet block that is unusable, this is a must do as we need to offer basic amenities.</p>					
ABG1822	Community Area Grant	Bratton Recreation Ground Management Committee	Bratton Recreation Ground Improvements 2024	£2296.00	£574
<p>Project Summary: The project has two elements: 1. Provision of a storage container to rectify the significant lack of space for equipment held by the many teams that use BRG as their home. 2. Aeration and top-dressing to improve drainage of the two football pitches, thereby enabling them to be used more often during and after wet weather.</p>					

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1826	Community Area Grant	Westbury Heritage Society	Westbury Museum New Scanner	£500.00	£500.00
<p>Project Summary: We have a project ongoing to inventory the museum collections or artefacts and documents. Part of that is our extensive collection of old photographs. We are looking to scan all those photographs to provide a digital copy which retains the integrity of the item and would be available for museum visitors and researchers to view and also to use in our outreach programme with schools and care home residents.</p>					
ABG1672	Older and Vulnerable Adults Funding	Crosspoint Westbury	Improving mental health and resilience	£18000.00	£5000.00
<p>Project Summary: Crosspoint provides a well-established subsidised counselling service. This is aimed at young people and adults of all ages who do not meet the criteria for statutory mental health services, but who nonetheless may be suffering depression, anxiety, domestic abuse, historical abuse, low self-esteem or difficult in dealing with Life's challenges. The majority of these clients are referred by the White Horse Health Centre, although some choose to self-refer. The vast majority of clients have not been in a position to contribute significantly towards the full cost of the service (in the past year, only 8.8% of the cost of the service was recouped through donations from counselling clients) hence the reason that grant funding is sought.</p>					

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
ABG1320	Youth Grant	Leigh Park Community Centre	School holiday workshops	£14058.00	£5000.00
<p>Project Summary: Project purpose: Provide 42 workshops during school holidays starting 25th July 2024 to 30th May 2025 Monday to Friday from 9am to 3pm Workshops will provide development opportunities for young people to access a safe environment that will develop their practical and social skills, provide educational attainment, support career choices and open doors. Young people will learn about how to conserve the natural environment, recycling materials, knife crime education, drug and smoking education, life skills, self-defence, recreational and sports, games, maths, english, science, team building, healthy eating advice, cooking, budgeting, first aid, mental health and engage as full members of their communities.</p>					
ABG1786	Youth Grant	Westbury Youth Club	Westbury youth club core costs	£10472.20	£4132.20
<p>Project Summary: We are a youth club offering weekly term time session for young people aged 11-19 and up to 25 with SEND. We offer an informal education through various activities such as baking and arts and crafts. We offer a support service to all our members and as of April 2023 we have received funding to extend our service and offer an advocacy service to our members and their families.</p>					

Background

3. Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.
4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
 - Community Area Grants (capital)
 - Youth Grants (revenue)
 - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

Main Considerations

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

Safeguarding Implications

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Public Health Implications

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

Environmental & Climate Change Implications

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

Financial Implications

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

Legal Implications

13. There are no specific legal implications related to this report.

Workforce Implications

14. There are no specific human resources implications related to this report.

Equalities Implications

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

Proposals

17. To consider and determine the applications for grant funding.

Report Author

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No unpublished documents have been relied upon in the preparation of this report.

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
	Date of meeting: 9th May 2024			
1.	Attendees and apologies			
	<p>Attendees</p> <p>Gordon King (Chair - Wiltshire Councillor) Suzanne Wickham (Wiltshire Councillor) Carole King (Wiltshire Councillor) Matthew Dean (Wiltshire Councillor) Michael Sutton (Westbury Town Council) Julie Dyer (Westbury Town Council) John Pollard (Edington Parish Council) John Masson (Heywood Parish Council) Kate Davey (Wiltshire Council) Tracey Morris (Wiltshire Council) Ashley Morgan (Wiltshire Council) Mark Banks (Wiltshire Council) Keith Rayward (Bratton Parish Council) Jenny Jones (Dilton Marsh Parish Council) Penny Williams (DMPC)</p> <p>Apologies</p> <p>Sarah Harris (Westbury Town Council officer)</p>			
2.	Notes of last meeting			
		The notes of the last meeting were agreed at the area board on 18 th January 2024.	Agreed.	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
3.	Financial Position			
		<p>2024-25 allocation £20,908.00 The available budget at the start of the meeting is £27,773.00.</p> <p>The contribution level for Parish/Town Councils is set at 30%.</p> <p>Allocations made at meeting:</p> <ul style="list-style-type: none"> • 18-24-02 Westbury Station Road H-Bar. LHFIG = £105. WTC £45. • 18-24-08 Bratton SID infrastructure. LHFIG = £700. BPC = £300 • 18-23-13 Dilton Marsh Clivey SID infrastructure. LHFIG = £350. DMPC = £150. • 18-22-01 Edington B3098 & Lower Rd improvements. LHFIG = £7,000. EPC = £3,000 <p>Remaining budget: £19,237.52</p>	Agreed.	
4.	New Issues / Requests			
a)	<u>18-24-01</u> Westbury Brook Lane	Staff at Savencia Fromage & Dairy use the train station and walk to work from other areas within the town. On a twice daily basis they have to cross Brook Lane which is a busy road, taking traffic from Arla and other businesses in that direction. Request for pedestrian improvements and/or a mirror to improve blind spot.	<u>09/05/24</u> Group agreed for site observations to be undertaken to determine pedestrian desire line of travel across Brook Lane. Move issue to section 6.	KD

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	Item	Update	Actions and recommendations	Who
b)	<u>18-24-02</u> Westbury Station Road	Resident and Cllr Dean raise concerns over cars parking across driveway of No 95 Station Road causing an obstruction. Request for access protection bar marking (H-Bar) to be installed.	<u>09/05/24</u> Group agreed for H-bar to be installed and for a site visit to be undertaken to determine whether a longer term solution of waiting restrictions is necessary. Move issue to section 7.	KD
c)	<u>18-24-03</u> Westbury Bratton Road	The narrowness of the pavement makes using it impossible, especially since the recent implementation of the scheme to widen the pavement along the road towards town as passing speeds have increased owing to drivers competing for priority and mounting the pavements everywhere through the improvement. Consider amending the current scheme by implementing a Phase 2 including the widening of the pavement between 51 & 61 Bratton Road, similar to that already widened and owing to the narrowing of the carriageway and the length of carriageway narrowing, implement a responsive traffic light control system to make compliance with the priority settings clear to all road users improving safety. I would suggest to the Town Council that they should support this request and consider this proposal as a parish priority.	<u>09/05/24</u> Group agreed for site observations to be undertaken to determine whether further footway widening outside properties 51-61 Bratton Road can be achieved. Move issue to section 5.	KD
d)	<u>18-24-04</u> Westbury Edward Street	Regular complaints from residents and staff about motorists who either ignore or mistakenly drive through the one-way system at Edward Street to access the High Street. Signage has been improved in this area, but this issue is still ongoing and is a regular problem. Staff have been on the receiving end of abuse from motorists, and this has been reported to the Police. Westbury Town Council would like LHFIG to investigate an ANPR add on to our existing CCTV system which our supplier has told us the CCTV control room is able to provide evidence of any breaches	<u>09/05/24</u> Discussion regarding ongoing project by Parking Services team to apply for permission from DfT for enforcement of moving offences via ANPR. KD has requested this site is	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		of this one-way system. We would like LHFIG to investigate the feasibility of this alongside enforcement by Wiltshire Council.	added to the list for consideration if permission is granted. Move issue to section 7.	
e)	<u>18-24-05</u> Westbury The Avenue	Parking issues for residents of The Avenue, overcrowded Cul-De-Sac. Non-residents parking on bend entrance/The Crescent for use of town or workers/residents of the high street. Resident has been denied permission to turn front garden into a driveway by Selwood Housing. Cul-de-sac is a mix of Selwood housing and privately owned dwellings.	<u>09/05/24</u> Group agreed for site meeting to be arranged. CK to contact Selwood Housing and Community Policing Team. KD & WTC to attend. Move issue to section 6.	CK
f)	<u>18-24-06</u> Dilton Marsh High Street	Traffic is extremely congested on the High Street outside of Fairfield College, with traffic sometimes queuing as far back as the roundabout at the bottom of the Hollow. Photographs of this issue have been sent into the Highways Engineer. The congestion is due partly to on street parking along the road from the Memorial Hall to Fairfield College and also due to the delays caused by vehicles needing to navigate the chicane section outside of the College. The Parish Council has received reports on this issue from residents, who have asked that some mitigation is put in place. The Parish Council would like to request that the chicane section is removed from the highway (together with the associated 'build out') and that this is replaced with one section of speed bump across the highway.	<u>09/05/24</u> Group agreed for feasibility design and estimate to be undertaken to consider financial implications. Move issue to section 5.	KD
g)	<u>18-24-07</u> Westbury Alfred Street	Maximisation of on street parking on north & south side of Alfred Street. Alfred Street has multiple residences of terraced and town housing with no dedicated parking space. Request for on street parking review for Alfred Street.	<u>09/05/24</u> Group agreed for site assessment to take place and consider waiting restriction requests. Move issue to section 6.	KD

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	Item	Update	Actions and recommendations	Who
h)	18-24-08 Bratton village	BPC has one Speed Indicator Device (SID) and 3 mounting locations which, we are informed, were established by Wiltshire Highways. Requests have been received for the BPC to register the SID so that data can be downloaded and passed to the police. However, we are informed that for this to be accepted, the SID must not be located within 100m of the speed restriction signs (Paragraph 3.7 of the siting guidance). Request for the SID sites on B3098 to be moved accordingly.	09/05/24 Group agreed funding for two SID sites to be relocated with an estimate of £1,000 (30% £300 contribution from BPC to be confirmed). Move issue to section 7.	KD
i)	18-24-09 Dilton Marsh Fairwood Road	Westbury Town Council would like to purchase and install a NAL post socket to mount an air quality monitor in Dilton Marsh, Fairwood Road.	09/05/24 Request approval from DMPC. If approved order and invoice WTC full costs. Remove issue.	WTC KD
j)	18-24-10 Dilton Marsh Woodland View	Residents of Woodland View recently attended a Parish Council meeting to express concerns at speeding issues in Woodland View and the surrounding estate roads. Residents have requested a 10mph zone, appropriate signage and any other appropriate mitigating measures to address the speeding in the area. Residents report that vehicles exit the High Street onto the estate roads at speed and continue at speed into the cul-de-sac and neighbouring roads. In addition, residents expressed concern at the lack of signage to inform drivers of the 20mph zone around the school and the congested and dangerous nature of the parking there. The Parish Council would like to request that WC carry out an assessment of the reported speeding issues and identify appropriate mitigating measures. The Parish Council would also like to request that consideration is given to additional signage for the 20mph zone near the school and seeks any available advice on how to deal with the congested and dangerous parking at school drop off and pick up times.	09/05/24 Arrange site visit to determine best locations for traffic surveys to assess speeds. Move issue to section 6.	KD

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	Item	Update	Actions and recommendations	Who
k)	18-24-11 Bratton Lower Westbury Road	Bratton Parish Council (BPC) have received a complaint about the speed of traffic entering Lower Westbury Road, despite the 20mph already in force. The complainant has a stable on one side of the road, and exercising paddocks on the other side of the road and has to take horses across the road (the road is effectively crossing a regular livestock route). It appears that traffic entering Lower Westbury Road from Court Lane is accelerating, as if unaware of the continuing 20mph speed limit, and this is scaring the complainant. Request to look at measures to reduce speed and raise awareness of equestrian movements.	09/05/24 Site visit to consider additional carriageway roundels.	KD
5.	Top 5 Priority Schemes			
a)	18-19-8, 18-20-26 Frogmore Road (From Rosefield Way to Slag Lane). 18-21-7 Slag Lane, Westbury	The substantive bid was not submitted due to concerns by WTC. KR gave a presentation to HP&D outlining the options for this scheme. WTC have confirmed they now wish to proceed with a bid in the next round. 19/10/23 Contributions have been confirmed, WTC agree £7,000 contribution. KD to submit application form. 18/01/24 KD has submitted application. Awaiting outcome.	09/05/24 Substantive bid successful. Design work underway. Anticipated construction February / March 2025.	
6.	Other Priority schemes			
a)	18-23-15 A350 Wellhead Drove/Old Dilton junction, Westbury	Substandard A350 Wellhead / Old Dilton Junction with overfast traffic (and especially HGVs). The HGV limit has been raised from 40mph to	09/05/24 No further update regarding Environment Select	KD

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>56mph nationally. Request for 40mph speed limit from immediately south of Madbrook Farm/Wellhead Farm.</p> <p>19/10/23 KR explained this request would require a speed limit assessment costing £2,900. The last review was completed in 2009 and no changes were recommended, we are unaware of any substantial changes to the surrounding environment since this time, therefore potential for review to have the same outcome.</p> <p>Group discussion on costs vs benefits and decided no further action at this time. WTC to inform requester.</p> <p>18/01/24 Further correspondence has been received and the chair has requested this issue be kept on the note tracker for further discussion on funding a speed limit assessment at this location. Group agreed to allocated funding to carry out speed limit assessment. Westbury TC confirmed of 30% £870. Speed limit assessment to be commissioned after outcome of Environment Select Committee on speed limit review process.</p>	<p>Committee review of speed limit assessments. Group agreed to progress this assessment now.</p>	
b)	<p>18-23-20 Bratton Primary School</p>	<p>We would like to have a metal Bratton Primary School sign erected on the grass verge outside the school to direct traffic to the correct location. The only reference to Bratton Primary School is a tiny mention on the Carpenters Road name sign, but that faces the wrong way, and is of no help. As the school is sited off a residential road, the signage would be a boost to the school, and stop delivery delivers and prospective parents getting lost, and causing traffic concerns turning in the narrow village roads. The placement of a double-sided metal sign that says Bratton Primary School and a directional arrow to point the correct way.</p> <p>18/01/24 Group agreed for KD to undertake design and estimate for signing and report back at next meeting.</p>	<p>09/05/24 Site meeting held in March 2024. Design & estimate sent to BPC to liaise with Bratton Primary in relation to fully funding direction signs. BPC confirmed the school have agreed design and costs. Order and invoice school full costs. Remove from note tracker.</p>	<p>KD</p>

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	Item	Update	Actions and recommendations	Who
c)	18-23-21 Adjacent to B3098 between Bratton and Fitzroy Farm	<p>Surveys of Bratton's residents by the Bratton Neighbourhood Plan working group have highlighted the residents' desire for a footpath between Bratton and Fitzroy Farm that is safe for pedestrians with or without buggies/push chairs and with children to make use of the amenities, which Bratton otherwise lacks. Discussion with adjacent landowner and members of the Edington Parish council have indicated a willingness to support this proposal. Bratton Parish Council is expecting some CIL monies to become available from a new development that may be allocated to part-fund this project. Westbury LHFIG is asked to scope feasibility and costings for an appropriate roadside footpath, so that a decision can be made as to how best to fund this project.</p> <p>18/01/24 Group agreed for site meeting to assess feasibility for this project. KD to arrange site meeting with KR, JP, SW.</p>	<p>09/05/24 Site meeting held in March 2024. Feasibility of a footway construction at this location would be complex and potentially require considerable funding applications for substantive bids over multiple years. BPC to review request. BPC confirmed they withdraw this request. Remove from note tracker.</p>	KD
d)	18-23-22 West End, Westbury	<p>Concerns relating to the current condition and width of the footway on south side of West End from Fountain Court to Station Road roundabout. Request to widen footway or improve surface condition.</p> <p>18/01/24 Group requested an inspection of the existing footway surfacing and to report back to the group.</p>	<p>09/05/24 MB confirmed the condition on the south side is satisfactory. A section on the north side has been added to the list for resurfacing.</p>	
e)	18-23-24 C219/C49 junction Edington	<p>It is reported by the owner of Crossroads Farm to Cllr Wickham that there are frequent collisions at this junction. Request for the existing road layout be reviewed to see if anything can be done to reduce the frequency of the RTC's.</p> <p>18/01/24 Group requested site visit to review junction, vegetation and visibility splays.</p>	<p>09/05/24 KD conducted site visit in April 2024. Briefing note with recommendations to be sent to EPC. MB confirmed the maintenance team will cut back vegetation to increase</p>	MB

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	Item	Update	Actions and recommendations	Who
			visibility and add road markings to the list to be refreshed in due course.	
f)	18-23-12 High Street, Dilton Marsh	<p>Parking along the High Street between the Memorial Hall and Fairfield College, the PC has noted that there is a significant increase in parking at this location. Cars are often parked nose to tail along this stretch leading up to the first speed hump (heading towards Westbury) and this is causing severe congestion with cars often backed up as far at the roundabout at St Mary's Lane and the bottom of the Hollow. There are often no pull in spaces between the parked vehicles which makes it even harder for the traffic to maintain a normal flow. The PC would like investigation into suitable options to mitigate this problem such as waiting restrictions.</p> <p>19/10/23 Group agreed for site meeting to take place with Dilton Marsh PC to discuss issue.</p> <p>18/01/24 KD and DMPC met on site on 6th December to discuss this issue and issue 18-23-13 at Clivey. It was agreed that DMPC would provide photo evidence of the on-street parking problems at both ends of the village and submit to KD. It was also agreed that DMPC would monitor and request further traffic surveys and discuss aspirations for the village and feedback to LHFIFG in due course. Rep not in attendance, defer to April meeting.</p>	<p>09/05/24 See new issue 18-24-06 above.</p> <p>Link to new issue above and close this one.</p>	KD
g)	18-23-13 Clivey, Dilton Marsh	<p>Parking opposite The Weavers pub is now at significant levels and can run from the corner before the Stormore turning up to the entrance to Shepherds Mead. Cars are often parked nose to tail with no pull in places. This is causing congestion travelling through the village. It is also raising significant highway safety concerns due to a) the speed of</p>	<p>09/05/24 DMPC confirmed no requirement for waiting restrictions at this time but confirmed the installation of</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>vehicles entering the village from the link road to the A36, which means drivers are often upon the line of parked cars with little or not time to stop safely and b) the fact that cars travelling through the village to Westbury are having to pull out and attempt to pass the long line of parked vehicles with little sight of vehicles coming towards them. The PC would like investigation into suitable options to mitigate this problem such as waiting restrictions.</p> <p>19/10/23 Group agreed for site meeting to take place with Dilton Marsh PC to discuss issue.</p> <p>18/01/24 See above 18-23-12.</p>	<p>SID at this end of the village.</p> <p>Group agreed funding for one SID site at £500 (30% £150 contribution from DMPC to be confirmed). Arrange site meeting to determine location for SID.</p>	KD
h)	18-22-5 Springfield Road, Westbury	<p>20/04/23 KR has made contact with HPH, industrial estate owners, to open discussions regarding land dedication to provide footway on Springfield Road.</p> <p>20/07/23 Site meeting with HPH to take place on 21st July.</p> <p>19/10/23 HPH are open to designating land, however there is a significant level difference and vegetation removal to be considered as well as the potential for ecological factors. The next steps would involve a topographical and ecological survey. As this issue is mainly in relation to school movements a TAOSJ application is advised. Ask Travel Plan advisor to approach Matravers to update plan.</p> <p>18/01/24 School Travel Plan advisor has made contact with Matravers School and requested confirmation on whether they wish to update their travel plan and pursue this issue through the TAOSJ initiative. Area Engineer confirmed parking bays and give way road markings have been refreshed. Parking services have confirmed any outstanding locations will now be completed next financial year.</p>	<p>09/05/24</p> <p>Group discussed refreshing existing road markings. GK to email MB with the relevant information. Remove from note tracker.</p>	GK
i)	18-22-12 Oldfield Road, Westbury	<p>20/04/23 Briefing note attached with proposal. It was agreed to defer a decision regarding funding on this item until the next meeting. KR to determine land ownership.</p>	<p>09/05/24</p> <p>Extension of 20mph speed limit legal process complete and ready to implement.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>20/07/23 The land is shown as unregistered therefore legal advice is needed before action can be taken. £3000 funding agreed for extension of 20mph speed limit.</p> <p>19/10/23 Legal documents for extension to the 20mph speed limit with the traffic order team for processing.</p> <p>Informal crossing at railway crossing– WC can undertake process to claim land and designate as public maintainable highway to implement.</p> <p>18/01/24 Informal pedestrian crossing count undertaken to get an estimation of the crossing movements at this site. Results from 28/11/23: 07:30-10:00 – 106*14:30-18:00 – 124* Counting vulnerable pedestrians as 2. Group agreed funding to implement informal crossing point at £3,000. WTC confirmed contribution 30% £900.</p>	<p>Design for informal crossing point completed ready for construction. Construction period TBC.</p> <p>Inform MD of implementation date once known.</p>	KD
j)	18-22-19 Vivash Park, Westbury	<p>20/04/23 It was agreed that preparation of a signing strategy through LHFIFG resources is supported, however WTC should fund implementation in its entirety.</p> <p>KR to await info from the town council following the outcome of the Community Governance Review.</p> <p>20/07/23 KR to arrange initial meeting.</p> <p>19/10/23 Action currently with WTC to confirm a suitable date for a site meeting. WTC to chase site meeting date.</p> <p>18/01/24 WTC will liaise internally and contact KD to arrange site meeting.</p>	<p>09/05/24 Site meeting scheduled for 2nd May 2024. It was agreed tourism signing is required for this site, referred WTC to relevant policy and guidance. Remove from note tracker.</p>	KD
k)	18-23-1 A350/Frogmore Road, Westbury (jct with Fore Street)	<p>20/04/23 CK reported that parking is generally an issue in Fore Street. It was also noted that the hairdressers no longer park in this area due to vandalism of their vehicles.</p> <p>19 households were approached in relation to residents parking and only 1 household was not in favour.</p> <p>It was agreed that the layout of the junction and potential for parking changes/residents parking would be reviewed.</p> <p>20/07/23 Site meeting to take place 31st July.</p>	<p>09/05/24 WTC do not wish to proceed with options suggested. CCTV survey commissioned, awaiting results.</p>	

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	Item	Update	Actions and recommendations	Who
		<p>19/10/23 Kirsty and Kate to have a site meeting and discuss options available at this site.</p> <p>18/01/24 Design options attached to note tracker for review and discussion. WTC to consider options at HP&D meeting and report back to the group. Group agreed to pursue and fund CCTV survey at the junction to collect data on vehicle movements at £2,000. WTC confirmed contribution 30% £600.</p>		
i)	18-23-4 Bratton Road Westbury – between The Lodge and Cemetery	<p>20/04/23 KR and GK to undertake site visit to review request and extent of proposed restrictions. Proposal to be shared ahead of next meeting. Restrictions to be advertised as part of batch of restriction requests in Westbury.</p> <p>20/07/23 Site meeting to take place 31st July.</p> <p>19/10/23 Potential options include verge marker posts or decorative planters along the verge (maintenance for planters would be the responsibility of Westbury TC). Alternatively, there is scope to consider tree planting which in the long term would be more sustainable and less maintenance whilst creating a visual narrowing effect at this site. All agreed on tree planting. WTC happy to fund and look after – take to HP&D.</p> <p>18/01/24 WTC to provide update from HP&D meeting. Discussion to reconsider option for waiting restrictions at this location. Group agreed to pursue waiting restrictions with a ballpark estimate of £3,500. WTC confirmed contribution 30% £1050.</p>	<p>09/05/24 Waiting Restriction proposal plan sent to WTC and GK for review.</p> <p>WTC and GK confirmed agreement with proposal plan. Progress TRO accordingly.</p>	KD
m)	18-22-14 Bratton – various roads	<p>20/04/23 The cost estimate for implementing the remaining parts of the 20mph speed limit is £8,000. This includes the TRO costs. The extent of the proposed limit on Imber Road has been reviewed and the terminal points may be extended to begin the limit close to the property known as 'Thus Far'. LHFIFG did not agree to fund this at this stage but will reconsider before end of financial year.</p> <p>20/07/23 This item is to be considered for funding next financial year.</p>	<p>09/05/24 Legal documents being prepared to submit to Traffic Regulation Order (TRO) Team.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>The parish council have committed their contribution to next year's budget.</p> <p>18/01/24 Consider funding in financial year 2024/25. Group agreed to pursue extension to 30mph on Imber Road with a ballpark estimate of £3,500. BPC confirmed contribution 30% £1050.</p>		
n)	18-23-10 Alan Powell Lane, Dilton Marsh	<p>There is an issue with speed through the village, which is well documented and reported. The PC is concerned at the impact of these speeds and the volume of traffic on children accessing the playing field and playground at Alan Powell Lane. The PC would like to see an assessment carried out to determine the feasibility of installing a playground sign and either rumble strips or a crossing area to improve the safety for children and people accessing the recreational facilities.</p> <p>20/07/23 The parish council are to request a traffic survey to gather information about vehicle speeds. Warning signs may be provided at a cost of approximately £800. Await survey results prior to funding agreement.</p> <p>19/10/23 No Dilton Marsh PC representative at meeting. Chase traffic survey results.</p> <p>18/01/24 DMPC to provide update on traffic survey results.</p>	<p>09/05/24 Further information to be submitted to Traffic Survey team by DMPC before survey is conducted.</p>	
o)	18-22-1 B3098 Edington – Pedestrian Safety Improvements	<p>KR to arrange site meeting with John Pollard and Suzanne Wickham and prepare proposals during December.</p> <p>Site meeting held to discuss potential options for improvements. KR to provide plans and costings.</p> <p>20/04/23 The City – Proposal for improved pedestrian and road narrows signing. Cost estimate £1400. Funding was agreed for this with PC contribution. (£980 LHFIG / £420 PC)</p> <p>Sandy Lane area – potential options prepared and discussions with parish council ongoing.</p> <p>20/07/23 The parish council would like to continue discussions regarding the Sandy Lane area. KR to prepare cost estimate and plan</p>	<p>09/05/24 The City signing is complete.</p> <p>Design for B3098 Sandy Lane junction and Lower Road has been agreed with EPC. Cost estimate for project is £10,000. Edington Parish Council</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>for gateway changes. CSW recorded 14 vehicles exceeding 36mph in a 1hr period.</p> <p>19/10/23 The City pedestrian signing proposal to be ordered with contractor by end of October. KR & KD site visit for Sandy Lane area arranged for 13/11/23.</p> <p>18/01/24 The City pedestrian signing to be completed by end of January. Design discussions for B3098 Sandy Lane junction and Lower Road ongoing with EPC.</p>	<p>have agreed 30% contribution of £3,000.</p> <p>Group agreed funding. Order and implement.</p>	KD
p)	Lower Rd Edington	<p>Concerns regarding vehicle speeds at bends near Inmead. A traffic survey has been requested and a site visit made.</p> <p>20/07/23 Await results of traffic survey.</p> <p>19/10/23 Traffic survey results at site between Greater Lane and Inmead: 85%ile = 29.3mph, Mean speed = 24.6mph Meets criteria for CSW if suitable/safe location to operate – Edington PC to pursue.</p> <p>18/01/24 See above 18-22-1.</p>	<p>09/05/24 See above 18-22-1.</p> <p>Link this issue with above and close this one.</p>	KD
7.	Items awaiting construction / order issued.			
a)	18-23-19 101 Oldfield Park, Westbury	<p>My driveway is repeatedly subject to vehicles parking across the dropped kerb, causing varying degrees of obstruction to access, and visibility/manoeuvring difficulties when attempting egress. Request for access protection bar marking (H-bar).</p> <p>18/01/24 Group agreed to implement H-bar marking at £150. WTC confirmed contribution 30% £45.</p>	<p>09/05/24 Works order with contractor for construction.</p>	
b)	18-23-25 Castle View, Westbury	<p>Resident has raised concern over access to property where an existing worn advisory disabled bay is in situ. Request for waiting restrictions or access protection bar marking to resolve the access problem.</p> <p>18/01/24</p>	<p>09/05/24 Works order with contractor for construction.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		Group discussed potential for waiting restrictions but agreed to implement H-bar marking at £150 and monitor its success. WTC to confirm contribution 30% £45.		
c)	<p>18-20-4 Parking Oldfield Park Westbury (nr 103) – Request for additional parking</p> <p>18-20-5 Oldfield Park, Westbury - Parking (nr 71)</p> <p>18-20-28 Westbury Infant School</p>	<p>TRO consultation to take place from 10th February until 13th March. Concerns around standing water and drainage were discussed. Drainage concerns should be reported via the MyWilts App in the first instance.</p> <p>20/04/23 Objections to TRO advert received therefore cabinet member report required. This is being prepared. Officer recommendation to proceed as advertised.</p> <p>20/07/23 Funding for implementation agreed (subject to cabinet member decision) at cost of £2500 (£1750 LHFIFG / £750 WTC). Town council contribution to be agreed.</p> <p>19/10/23 Cabinet member report currently being processed. Implementation to follow if approved. Email MD & MS once report is in the 'call-in' phase for them to submit support to Cabinet Member. Gully/flooding issues for DN to confirm if any problems have arisen at this site this year.</p> <p>18/01/24 Cabinet Member approved implementation. Works order with contractor with a construction timescale of February 2024.</p>	<p>09/05/24 Construction complete.</p> <p>Remove from note tracker.</p>	KD
d)	18-21-3 Alfred Street, Westbury – 20mph Speed Limit	<p>20/04/23 Objections to TRO advert received therefore cabinet member report required. This is being prepared. Officer recommendation to proceed as advertised.</p> <p>20/07/23 Funding was agreed for implementation (subject to cabinet member decision) at cost of £4000. (£2800 LHFIFG / £1200 WTC). Westbury Town Council to confirm contribution.</p> <p>19/10/23 Cabinet member report currently being processed. Implementation to follow if approved.</p>	<p>09/05/24 Construction complete.</p> <p>Remove from note tracker.</p>	KD

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		18/01/24 Cabinet Member approved implementation. Works order with contractor with a construction timescale of February 2024.		
e)	18-20-18 Bratton Road Westbury – narrow section	<p>Substantive bid submitted and awaiting outcome.</p> <p>20/04/23 Substantive bid successful. Waiting restriction to be advertised. Works pack to be prepared and aiming for construction late 2023.</p> <p>20/07/23 Works programmed for November 2023. A road closure will be required. Design work is progressing and the legal advert for proposed parking changes will be taken forward.</p> <p>19/10/23 Order issued. Awaiting installation. Construction starts 27/11/23.</p> <p>18/01/24 Construction complete.</p>	<p>18/01/24 Stage 3 Road Safety Audit completed and raised no issues. KR confirmed additional road markings (hatching) to be provided to highlight the footway widening from the Bratton approach. Waiting restrictions Cabinet Member report approved and works order with contractor for installation.</p>	To note
f)	18-22-18 Edward Street, Westbury	<p>20/04/23 The current signing meets the required standards however an additional No Entry sign may be provided at the north side of Edward St and No Entry Road markings provided on both north and south approaches. Estimated cost £1150. Funding was agreed subject to town council contribution. (£805 LHFIFG / £345 TC). MD is to ask PCSO to attend this location. SW suggested an article be prepared for the White Horse News to remind drivers of the one-way system.</p> <p>18/01/24 Order to be raised and await installation.</p>	<p>09/05/24 Construction complete.</p> <p>Remove from note tracker.</p>	KD
g)	18-22-13 Gibbs Close, Westbury	<p>20/04/23 The new road is not adopted however waiting restrictions may still be provided with landowner approval. Waiting restrictions were requested by Highways DC alongside the planning approval however were not formally included in the planning process. The developer has not been required to take this forward.</p>	<p>09/05/24 Cabinet Member report approved. Works order with contractor to complete.</p>	

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

	Item	Update	Actions and recommendations	Who
		<p>20/07/23 Waiting restrictions to be included in batch advertisement. H-Bar marking agreed for driveway of no63 Alfred Street.</p> <p>19/10/23 Legal documents for waiting restrictions are with the traffic order team for processing. Formal consultation imminent.</p> <p>18/01/24 Formal consultation period taken place between 15/12/23 – 15/01/24. Awaiting confirmation on any comments received.</p>		
8.	Other Items			
9.	Date of Next Meeting: 25th July 2024 – The Laverton, Westbury			

LOCAL HIGHWAY AND FOOTWAY GROUP ACTION / NOTES LOG

Westbury LHFIG

Highways Officer – Kate Davey

1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Westbury Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3rd party contributions are confirmed, Westbury Area Board will have a remaining Highways funding balance of **£19,237.52**.

3. Legal Implications

3.1. There are no specific legal implications related to this report.

4. HR Implications

4.1. There are no specific HR implications related to this report.

5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety for all users of the highway.

6. Safeguarding implications